

MINUTES FOR HOUSING COMMISSION MEETING

DATE: Tuesday, September 28, 2021
TIME: 4:00 p.m.
PLACE: Housing and Community Development Department
350 West 6th Street, City Council Chambers; Dubuque, IA 52001

Chairperson Rick Baumhover called the meeting to order at 4:14 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Rick Baumhover
Hilary Dalton
Amy Eudaley
Gail Weitz
Margie White
Sam Wooden

Commissioners Absent: Janice Craddieth
Jeff Lenhart

Staff Present: Alexis Steger
Gina Hodgson
Tonya England
Hollie Ohnesorge

Public Present: None

Oath of Office – Sam Wooden

Sam Wooden read the Oath of Office.

Certification of Minutes – August 24, 2021 Housing Commission Meeting

Commissioner Hilary Dalton moved to approve the Minutes for the August 24, 2021 Housing Commission Meeting with the following amendment:

Under New Business, Item D, “Commissioner Eudaley moved to appoint Hilary Dalton as the Liaison to Long Range Planning Advisory Commission.” should be changed to “Commissioner Eudaley moved to appoint Hilary Dalton as the Liaison to Community Development Advisory Commission.”.

Commissioner Gail Weitz seconded. Roll call. Six (6) in favor. Motion passed.

Correspondence/Public Input

None

New Business

- a. Proposal for Housing Commission to meet quarterly instead of monthly with possibility of an ad hoc meeting if priority work comes up that needs attention before quarterly scheduled meeting (Meeting would occur 4th Tuesday of the month in October, January, April & July.)

Gina Hodgson, Assisted Housing Supervisor, spoke about the Department streamlining processes and presented a recommendation for the Housing Commission to meet on the fourth Tuesday during the following months: October, January, April, and July.

Commissioner Sam Wooden moved to approve the recommendation for the Housing Commission to meet in October, January, April and July. Commissioner Margie White seconded. Roll call. Six (6) in favor. Motion passed.

Alexis Steger, Department Director, will take the recommendation to City Council for final approval.

MINUTES FOR HOUSING COMMISSION MEETING

Reports

a. Community Development Advisory Commission Report

Commissioner Dalton stated the Community Development Advisory Commission (CDAC) did not have a quorum for their last meeting; therefore, she did not provide a report.

b. Assisted Housing Waiting List Statistical Summary

Hollie Ohnesorge, Assisted Housing Coordinator, reported one hundred (100) applicants were randomly selected in September 2021 for the Housing Choice Voucher Waiting List. The Department does not plan to reopen the Housing Choice Voucher Waiting List for the remainder of the calendar year due to software issues.

c. Denial/Termination Meeting Results

Ohnesorge presented the revised report for the current denial/termination proposals.

Information Sharing

- a. New appointments for the vacant positions on the Housing Commission have not been received from the City Clerk.
- b. The Department is working to issue vouchers for the Non-Elderly Disabled, Veteran Affairs Supportive Housing (VASH) program, and Family Unification Program (FUP).
- c. Two (2) project managers will be hired for the grant programs
- d. The Department Director is currently researching programs with preference points at other housing authorities.

Adjournment

There being no further business to come before the Commission, Commissioner Dalton moved to adjourn the meeting. Commissioner Wooden seconded. Motion passed by voice vote. Meeting adjourned at 4:45 p.m.

Minutes taken by:


Tonya England
Recording Secretary

Respectfully Submitted:



Gina Hodgson
Assisted Housing Supervisor