

**MINUTES  
COMMUNITY DEVELOPMENT ADVISORY COMMISSION  
(UNAPPROVED)**

**DATE:** Wednesday, December 15, 2021  
**TIME:** 5:30 p.m.  
**PLACE:** Virtual GoToMeeting due to inclement weather.

Chairperson Michelle Hinke called the meeting to order at 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Dean Boles, Hilary Dalton, Kelly Fox, Danita Grant, Michelle Hinke

**Commissioners Absent:** Janice Craddieth and Julie Woodyard

**Staff Present:** Madeline Haverland and Karla Escobar

**Public Present:** None

**Certification of Minutes**

Motion by Commissioner Dalton to approve the November 17, 2021, Commission meeting minutes as submitted. Seconded by Commissioner Fox. Motion carried 5-0

**Old Business**

**a. Review FY22/PY21 Amendment #2**

Madeline Haverland, Community Development Specialist, referred the commission to their packets, Haverland noted the changes made to FY22/PY21 Amendment #2, the finalized amendment will be presented to council on Monday December 20, 2021, in where a public hearing will be held.

**New Business**

**a. Community Development Block Grant Application review**

No application received

**b. Review funding recommendations for COVID Non-Profit Support Grant**

Haverland, referred the commission to their packets, fifteen applications were received for COVID Non-Profit Support Grant, \$97,500 is available to be granted through CDBG-CV funds allocated to the City of Dubuque by IEDA. The sub-committee selected the following to be fully funded:

- Catholic Charities of the Archdiocese of Dubuque-\$15,000
- Riverview Center-\$15,000
- St. Mark Youth Enrichment-\$15,000
- Crescent Community Health Center-\$15,000
- Dubuque for Refugee Children- \$7,500
- Dubuque Rescue Mission-\$15,000
- Opening Doors-\$15,000

Motion by Commissioner Grant to approve COVID Non-Profit Support Grant applicants as stated above. Seconded by Commissioner Dalton. Motion carried 5-0.

**c. Community Development Block Grant Application Review**

No application received.

**d. Set Public Hearing for PY20/FY21 CAPER**

Motion by Commissioner Dalton to set the Public Hearing for PY20/FY21 CAPER for Wednesday, January 19, 2022, at 5:30pm. Seconded by Commissioner Fox. Motion carried 5-0.

**Reports**

**Housing Commission**

Commissioner Dalton stated that the Housing Commission proposition to meet quarterly was approved by City Council. The Commission also approved six mandated housing choice vouchers for Veterans.

**Resilient Community Advisory Commission**

Commissioner Boles stated that the Resilient Community Advisory Commission continue to discuss the Climate Action Plan.

**Human Rights Commission**

No reports were available.

**Information Sharing**

Chairperson Hinke shared that she was a panelist at City Life 2.0, she noted that Housing and Childcare were the most brought up concerns for the community.

**Adjournment**

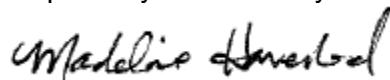
There being no further business, motion by Commissioner Fox to adjourn at 5:51 p.m. Seconded by Commissioner Dalton. All in favor. Motion carried.

Minutes transcribed by:



Karla Escobar,  
Housing Financial Specialist

Respectfully submitted by:



Madeline Haverland,  
Community Development Specialist