

MINUTES OF HOUSING APPEALS AND MEDIATION BOARD

DATE: February 15, 2022
TIME: 4:30 p.m.
PLACE: City Council Chambers, Historic Federal Building

The meeting was called to order at 4:35 p.m.

Board Members Present:	Gil Spence Luke Hoffmann via telephone	Mary Gotz	Lynn Sutton
Housing Staff Present:	Michael Belmont Ted Krapfl	Tami Ernster Tim Griebel	Ben Pothoff Alexis Steger
Public Present:	Greg Prehm	Jeremy Noel	Olivia Garrett - TH

Election of Chair and Vice Chair

Mary Gotz motioned and Lynn Sutton seconded for Gil Spence to be Chair. Gil Spence motioned and Lynn Sutton seconded for Mary Gotz to be Vice Chair. Motions passed 4-0.

Approval of Minutes for July 20, 2021

Mary Gotz motioned and Luke Hoffman seconded to approve the July 20, 2021 minutes. Motion passed 4-0.

Action Items

CASE #1 EXTENSION REQUEST
Applicant: Rental Properties Plus %Greg Prehm
Location: 754 W 5th St
Appeal: Appellant requests extension of time to 5/31/22

Mike Belmont provided the staff report. Greg Prehm commented he is working on getting an engineer estimate to evaluate the property. In addition, safety measures were added to include padlocking the garage. Mary Gotz motioned to grant the extension. Lynn Sutton seconded. Motion passed 4-0.

CASE #2 EXTENSION REQUEST
Applicant: Rental Properties Plus %Greg Prehm
Location: 574/576 Chestnut St
Appeal: Appellant requests extension of time to 5/31/22

Mike Belmont provided the staff report. Greg Prehm indicated that he was having difficulty finding contractors and that he would have to repair the porch himself. Greg Prehm stated that the retaining wall was completed. Mike Belmont disagreed with that statement and reiterated to Greg Prehm that a permit would be required for the retaining wall. Luke Hoffmann motioned to grant the extension. Lynn Sutton seconded. Motion passed 4-0.

CASE #3 PENALTY FEE REVIEW
Applicant: JNK Properties LLC %Jeremy Noel
Location: 2804½ Central Ave
Appeal: Appellant requests penalty fee review of motel fees

Mike Belmont provided the staff report. Ben Pothoff provided an update on the inspection and condemnation of the property. Alexis Steger provided an update on the tenant relocation. Jeremy Noel read a letter from his lawyer regarding his side of the situation. The confusion is when the actual termination of the lease was and if Mr. Noel was responsible to pay the relocation. The letter he received indicated the termination was in July, 2021. The relocation occurred after this letter. Documentation regarding this case was distributed to the Board. Mary Gotz motioned to table the discussion to the March meeting. Lynn Sutton seconded. Motion passed 4-0.

CASE #4 EXTENSION OF TIME
Applicant: Mohammad Shahrivar
Location: 3902 Hillcrest Rd
Appeal: Appellant requests extension of time to July 2022

Mike Belmont provided the staff report. Owner has not provided information on window sizes, purchase of permits, or hiring of a contractor. Gil Spence motioned to deny the extension Lynn Sutton seconded. Motion passed 3-1.

Public Input

There was no public input.

Items from the Board

There were no items from the Board.

Items from Staff

More information will be provided to the Board with their packets in the future.

Adjournment

Gil Spence motioned to adjourn the meeting. Mary Gotz seconded. Motion passed 4-0. The meeting was adjourned at 5:50 pm.

Minutes prepared by:



Tami Ernster
Permit Clerk

Respectfully submitted:



Michael Belmont
Code Official