

**MINUTES
COMMUNITY DEVELOPMENT ADVISORY COMMISSION
(UNAPPROVED)**

DATE: Wednesday, May 25, 2022
TIME: 5:30 p.m.
PLACE: Virtual GoToMeeting and Housing & Community Development, Room 250,
Second Floor of the Historic Federal Building, 350 W 6th St, Dubuque, IA 52001.

Chairperson Michelle Hinke called the meeting to order at 5:36 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Dean Boles, Kelly Fox, Michelle Hinke, Dominique Jeter, Sasha Williams

Commissioners Absent: Julie Woodyard

Staff Present: Alexis Steger, Madeline Haverland, and Karla Escobar

Public Present: None

Certification of Minutes

Motion by Commissioner Fox to approve the April 20, 2022, Commission meeting minutes as submitted. Seconded by Commissioner Boles. Motion carried 5-0

New Business

a. Community Development Block Grant Application review
No application received

b. Purchase of Services Grant Applicants Recommended for Funding

Chairperson Hinke explained that the small group committee met to evaluate and review all Purchases of Services grant applications. The small group committee selected the following to be funded:

1. Dubuque Dream Center- \$25,000
2. Presentation Lantern Center-\$25,000
3. Friends of Fair Housing-\$17,080
4. Convivium Urban Farmstead-\$25,000
5. Crescent Community Health Center-\$7,920

Motion by Commissioner Boles to approve funding for Purchases of Services applications. Seconded by Commissioner Fox. Motion carried 5-0

c. Scheduling CDAC Upcoming Meetings; Review FY23 Meeting Schedule

Madeline Haverland, Community Development Specialist, referred the Commission to the FY23 meeting schedule. After much discussion regarding meeting dates for the summer months, it was decided that June 15, July 13, and August 17, will work best for Commissioners to meet, contingent on Commissioner Woodyard schedule.

Motion by Commissioner Fox to approve setting the dates of June 15, July 13, and August 17 for upcoming CDAC Meetings. Seconded by Commissioner Jeter. Motion carried 5-0

d. Regulations and Capacity

Alexis Steger, Housing and Community Development Director, explained to the Commission that CDBG-funded Rehabilitation programs will be taking a step back to focus on our core functions which are First-Time Homebuyer Programs and Homeowner Rehabilitation Programs, all other programs will be temporarily suspended and removed from our website to focus on regulations and timeliness. All programs will remain on the Annual Action Plan.

Reports

Rehabilitations Programs

Karla Escobar, Housing Financial Specialist, reported that 2247 Central Ave and 351 E. 15th St were sold in April. Both first time homebuyers received \$25,000 for down payment and closing costs. Escobar updated the Commission on projected completion dates of rehabilitation on City-owned properties. Recapping the fiscal year, Escobar informed the Commission that a total of fifteen first time homebuyers became homeowners and eight have completed rehab work on their homes.

Housing Commission

No reports were available.

Resilient Community Advisory Commission

Commissioner Boles stated the Resilient Community Advisory Commission met and discussed initiatives and outreach regarding the Climate Action Plan.

Human Rights Commission

No reports were available.

Information Sharing

Haverland informed the Commission that quarterly reports will be emailed.

Adjournment

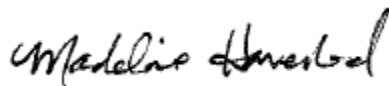
There being no further business, motion by Commissioner Fox to adjourn at 6:30 p.m. Seconded by Commissioner Boles. All in favor. Motion carried.

Minutes transcribed by:



Karla Escobar,
Housing Financial Specialist

Respectfully submitted by:



Madeline Haverland,
Community Development Specialist