

**MINUTES  
CITY OF DUBUQUE LONG RANGE PLANNING ADVISORY COMMISSION  
REGULAR SESSION**

5:30 p.m.

Wednesday, October 20, 2021

City Council Chambers, Historic Federal Building

**Commissioners Present:** Chairperson Alan Vincent; Commissioners Amy Eudaley, John Krayner, Beth McGrath, and Mark Ward.

**Commissioners Excused:** Tyler Stoffel

**Commissioners Unexcused:** None.

**Staff Members Present:** Wally Wernimont, Chris Happ Olson, and Jason Duba.

**CALL TO ORDER:** The meeting was called to order by Chairperson Vincent at 5:30 p.m.

**MINUTES:** Motion by Krayner, seconded by Vincent, to approve the minutes of the January 20, 2021 Long Range Planning Advisory Commission (LRPAC) meeting as submitted. Motion carried by the following vote: Aye – Krayner and Vincent; Abstain – Eudaley, McGrath, and Ward; Nay – None.

**ITEMS FROM PUBLIC:** None

**ITEMS FROM COMMISSION:** None

**ITEMS FROM STAFF:**

**Welcome to New Members**

Assistant Planner Olson welcomed the new members Amy Eudaley, serving as a representative from the Housing Commission, and Beth McGrath. Each staff member and commissioner then introduced themselves, mentioning their work and interest in long range planning.

**Overview of Powers and Purposes of LRPAC**

Olson reviewed the memo on the purpose and powers of the LRPAC prepared by Planning Services Manager Wernimont. She discussed the history of planning efforts in Dubuque, focusing on the Imagine Dubuque Comprehensive Plan. She described the commission's role in helping to endorse budget decisions and goal setting that promotes implementation of the plan's recommendations. She discussed progress

toward implementing the plan, including challenges posed by COVID. She mentioned the plan's website, which tracks progress and lists accomplishments related to the recommendations. She described the commission's role in reviewing urban renewal and urban revitalization plans, which have been created infrequently, leading to intermittent meetings.

Planning Services Manager Wernimont further discussed the purpose and powers of the commission. He described efforts to market and promote the plan, including roles commissioners could play in this, such as presenting to community groups. He discussed the plan's role in aiding Council budgeting and goal setting and promoting community involvement.

Chairperson Vincent commented that most people don't know there's a plan, so we need to help people understand that. Wernimont stated that the plan was generated with 12,500 ideas from community members and that it incorporates other city plans related to poverty and climate, so there are many interests represented by the plan and ways community members could get involved.

Commissioner Ward asked about the expectations for the commission related to budget review. Wernimont stated that the commission would have the opportunity to review Capital Improvement Plan (CIP) budget for alignment with the plan to assist the City Manager in preparation of the budget for Council review.

Other topics of discussion included:

- Grant applications being tied to plan recommendations,
- Updating the plan 5-7 years after adoption; this plan was adopted 4 years ago,
- Assistance with promoting the plan,
- Affordable housing, and
- Overview of new reporting section of [www.ImagineDubuque.com](http://www.ImagineDubuque.com).

## **Election of Officers**

Staff Member Olson explained the terms of by-laws, which state that elections are to be held in July or at the first meeting after and that officers serve one year terms and can serve two consecutive terms.

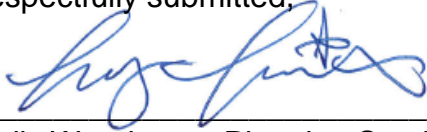
Motion by Ward, seconded by McGrath, to elect Vincent to the role of Chairperson. Motion carried by the following vote: Aye – Eudaley, Krayner, McGrath, and Ward. Nay – None. Abstain – Vincent.

Motion by Vincent, seconded by Eudaley, to elect Kraye to the role of Vice Chairperson. Motion carried by the following vote: Aye – Eudaley, Kraye, McGrath, Ward, and Vincent; Nay – None.

A discussion followed to confirm the commissioners' contact information and their preferred method of contact.

**ADJOURNMENT:** Motion by Eudaley, seconded by Ward, to adjourn the October 20, 2021 LRPAC meeting. Motion carried by the following vote: Aye – Eudaley, Kraye, McGrath, Ward and Vincent; Nay – None.  
The meeting adjourned at 6:40 PM.

Respectfully submitted,



Wally Wernimont, Planning Services Manager

July 20, 2022

Adopted