

**MINUTES
COMMUNITY DEVELOPMENT ADVISORY COMMISSION
(UNAPPROVED)**

DATE: Wednesday, August 17, 2022
TIME: 5:30 p.m.
PLACE: Virtual GoToMeeting and Housing & Community Development, Housing Conference Room at the Historic Federal Building, 350 W 6th St, Dubuque, IA 52001.

Chairperson Kelly Fox called the meeting to order at 5:42 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Dean Boles, Kelly Fox, Michelle Hinke, Dominique Jeter, Sasha Williams, Julie Woodyard

Commissioners Absent:

Staff Present: Madeline Haverland, and Karla Escobar

Public Present: None

Certification of Minutes

Motion by Commissioner Boles to approve the July 13, 2022, Commission meeting minutes as submitted. Seconded by Commissioner Woodyard. Motion carried 6-0

New Business

a. Community Development Block Grant Application review
No application received

b. Set Public Hearing to review FY2022/PY2021 CAPER

Commissioner Woodyard motioned to set the public hearing to review FY2022/PY2021 CAPER for Wednesday September 21, 2022, at 5:30pm. Seconded by Commissioner Hinke. Motion carried 6-0

c. Reallocate FY22 Purchase of Services funding

Madeline Haverland, Urban Development & Housing Rehabilitation Project Manager referred the commission to their packets. Haverland stated that during fiscal year 2022, Project Rooted received partial funding in the amount of \$2,375, contract was executed on July 7, 2021, with an expiration date of June 30, 2022, contract has now expired with no funds claimed.

Haverland, is requesting to reallocate \$2,375 from the expired Purchase of Services grant with Project Rooted to Loras College to perform an inventory on the capacity of corner stores to provide healthy food.

After much discussion from the commissioners, it was decided to table it and bring back for discussion at the next meeting scheduled for September 17, 2022.

Motion by Commissioner Boles to table the reallocation of FY 2022 Purchase of Services funding for Project Rooted. Seconded by Commissioner Woodyard. Motion carried 6-0.

Reports

Rehabilitation Program

Karla Escobar, Housing Financial Specialist, referred the commission to their packets. 2407 Queen is still pending a sale date. 2414 Windsor is currently listed for sale, a total of four offers were received. A committee reviewed all offers, and an offer was chosen. 2414 Windsor is set to close on September 23, 2022, the homebuyer will receive \$25,000 to help purchase the home. 2601 Jackson St is being used as a lead relocation. 514 Angella and 821 Garfield are currently in progress of being rehabbed. 1293 Walnut will soon be put up for sale through AHNI (Affordable Housing Network Inc.) no exact date given.

HOME Workshop classes are no longer being offered by City of Dubuque staff, recently the CDBG/Rehab department partnered with the Idaho Housing Authority to offer online homebuyer courses called Finally Home! Finally Home, is an online HUD certified homebuyer course that allows our participants in taking these courses online at their own pace and time. Please visit our city's website for additional information, there is also a live link to register and a short one-minute video giving an overview of Finally Home!

Housing Commission

No reports were available.

Resilient Community Advisory Commission

No reports were available.

Human Rights Commission

No reports were available.

Information Sharing

Haverland informed the commission that we are still in need of three commissioners to join. If anyone is interested in joining the commission, please contact the city clerk's office or Madeline Haverland for more information.

Adjournment

There being no further business, motion by Commissioner Hinke to adjourn at 6:36 p.m.

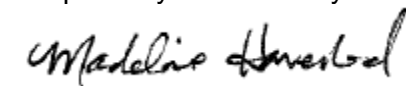
Seconded by Commissioner Boles. All in favor. Motion carried.

Minutes transcribed by:



Karla Escobar,
Housing Financial Specialist

Respectfully submitted by:



Madeline Haverland,
Community Development Specialist