

**MINUTES  
COMMUNITY DEVELOPMENT ADVISORY COMMISSION  
(UNAPPROVED)**

**DATE:** Wednesday, October 19, 2022  
**TIME:** 5:30 p.m.  
**PLACE:** Virtual GoToMeeting and Housing & Community Development, Housing Conference Room at the Historic Federal Building, 350 W 6<sup>th</sup> St, Dubuque, IA 52001.

Vice-Chair Michelle Hinke called the meeting to order at 5:39 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Dean Boles, Kelly Fox, Michelle Hinke, Renee Kehoe, Sasha Williams, Julie Woodyard

**Commissioners Absent:** Dominique Jeter

**Staff Present:** Madeline Haverland, and Karla Escobar

**Public Present:** None

**Oath of Office:**

Kelly Fox, Chair administered the Oath of Office to Commissioner Renee Kehoe.

**Certification of Minutes**

Motion by Commissioner Woodyard to approve the September 21, 2022, Commission meeting minutes as submitted. Seconded by Commissioner Boles. Motion carried 6-0

**New Business**

**a. Community Development Block Grant Application review**

**Catholic Charities-Ecumenical Towers Elevator Replacement**

Madeline Haverland, Urban Development & Housing Rehabilitation Project Manager referred the commission to their packets. Catholic Charities is looking to fix their elevators however, Haverland stated that currently there is no funding available until fiscal year 2025, Catholic Charities has been made aware of the funding status.

After much discussion, it was decided to table it for the next month's meeting in November and invite Catholic Charities representatives to answer a few of the commissioners' questions regarding their application.

Motion by Commissioner Woodyard to table it for November 16, 2022, meeting. Seconded by Commissioner Kehoe. Motion carried 6-0

**b. CDBG Impact Report**

Haverland, referred the commission to their packets to review report.

**Reports**

**Housing Commission**

No reports were available.

**Resilient Community Advisory Commission**

Commissioner Boles stated that the city is currently reviewing changes to cities policy and looking into adapting to the 2021 building code.

**Human Rights Commission**

No reports were available.

**Information Sharing**

Haverland, informed the commission that this will be her last commission meeting. Mary Bridget Corken-Deutsch has been hired as our new Community Development Specialist.

**Adjournment**

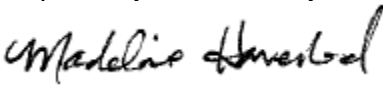
There being no further business, motion by Commissioner Woodyard to adjourn at 6:11 p.m. Seconded by Commissioner Kehoe. All in favor. Motion carried.

Minutes transcribed by:



Karla Escobar,  
Housing Financial Specialist

Respectfully submitted by:



Madeline Haverland,  
Urban Development & Housing Rehabilitation Project Manager