

**MINUTES  
COMMUNITY DEVELOPMENT ADVISORY COMMISSION  
(UNAPPROVED)**

**DATE:** Wednesday, February 22, 2023  
**TIME:** 5:30 p.m.  
**PLACE:** Virtual GoToMeeting

Chair Kelly Fox called the meeting to order at 5:31 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Kelly Fox, Dean Boles, Dominique Jeter, Sasha Williams, and Julie Woodyard

**Commissioners Absent:** Michelle Hinke, Jerry Hammel, Renee Kehoe, and Gabriel Mozena

**Staff Present:** Mary Bridget Corken-Deutsch and Karla Escobar

**Public Present:** None

**Oath(s) of Office:**

Commissioner Boles administered the Oath of Office to Chair Kelly Fox.

**Certification of Minutes**

Motion by Commissioner Boles to approve the January 18, 2023, and special vote via email Commission meeting minutes as submitted. Seconded by Commissioner Jeter. Motion carried 5-0.

**Old Business**

**a. Inspectors Tree Flowchart**

Mary Bridget Corken-Deutsch, Community Development Specialist, referred the commission to their packets to review the tree flowchart.

**New Business**

**a. Community Development Block Grant Application review**

**No application received.**

**b. Public Hearing for FY2022/PY2021 CAPER**

Motion by Commissioner Boles to open the public hearing for FY2022/PY2021 CAPER. Seconded by Chair Fox. Motion carried 5-0.

Commissioners reviewed the CAPER.

Motion by Commissioner Jeter to close the public hearing for FY2022/PY2021 CAPER. Seconded by Commissioner Williams. Motion carried 5-0.

Motion by Chair Fox to approve the public hearing for FY2022/PY2021 CAPER. Seconded by Commissioner Boles. Motion carried 5-0.

**c. Public Hearing for FY23 Annual Action Plan Amendment 1**

Motion by Chair Fox to open the public hearing for FY2023 Annual Action Plan Amendment 1. Seconded by Commissioner Jeter. Motion carried 5-0.

Commissioners reviewed the FY2023 Annual Action Plan Amendment 1.

Motion by Chair Fox to close the public hearing for FY2023 Annual Action Plan Amendment 1. Seconded by Commissioner Boles. Motion carried 5-0.

Motion by Chair Fox to approve the public hearing for FY2023 Annual Action Plan Amendment 1. Seconded by Commissioner Boles. Motion carried 5-0.

**Reports**

**Housing Commission**

No reports were available.

**Resilient Community Advisory Commission**

Commissioner Boles stated that the Resilient Community Advisory Commission discussed budget improvement packages that included support in transitioning the city's vehicle fleet into electric vehicles and creating incentives to help support the Climate Action Plan in the reduction of green house activities.

**Human Rights Commission**

No reports were available.

**Information Sharing**

**a. Credit Repair Program Document**

Corken-Deutsch provided the final approved draft for the Credit Repair Program.

Commissioners would like to further discuss at next month's Community Development Advisory Commission meeting their goal of being more involved in the community.

**Adjournment**

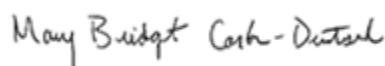
There being no further business, motion by Chair Fox to adjourn at 6:27 p.m. Seconded by Commissioner Jeter. All in favor. Motion carried.

Minutes transcribed by:



Karla Escobar,  
Housing Financial Specialist

Respectfully submitted by



Mary Bridget Corken-Deutsch,  
Community Development Specialist