



Carnegie-Stout Public Library  
360 West 11th Street  
Dubuque, Iowa 52001-4697  
(563) 589-4225 office  
(563) 589-4217  
carnegiestout.org



June 16, 2023

## **OFFICIAL MEETING ANNOUNCEMENT**

### **Public Notice of Meeting:**

Government Body: Carnegie-Stout Public Library  
Board of Trustees  
Time: 4:00 p.m.  
Date: Thursday, June 22, 2023  
Place of Meeting: Lacy Board Room, Carnegie-Stout Public Library

#### ***TENTATIVE AGENDA***

**1. Adoption of the Agenda of Thursday, June 22, 2023 (Action)**

**2. Approval of Meeting Minutes of May 25, 2023 (Action)**

**3. Board President's Report (Receive and File):**

- Communication with the Dubuque City Council – May 2023

**4. Motion to Receive and File Informational Items (Action):**

A. Library Director's Report Summary and Update:

- 1) Library Financial Report Fiscal Year (FY) 2023
- 2) Library Use Report
- 3) Marketing Report
- 4) Library Programs, Partnerships, and Grants Report
- 5) Deaccessioning of Materials
- 6) Request to Open Late on Thursday, August 3, 2023
- 7) Open Hours Update
- 8) HVAC Maintenance Bids Update

- 9) Space Needs Request for Proposal (RFP) Update
- 10) Department Updates

B. Comment Cards

**5. Action Items (Action):**

- A. Library Expenditures FY-23: Operating Expenditures May, Period 11 (Approve)
- B. Late Opening Request Thursday, August 3 for Staff Development (Approve)
- C. Library Space Needs Assessment Approval of Contract – Recommendation by Space Needs Committee (Approve)
- D. Heating, Ventilation, and Air Conditioning Total Maintenance Contract Award – Recommendation by Operations Committee (Approve)

**6. Communications/Public Comment (Receive and File)**

At this time anyone may address the Board on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on your comments because of the notice requirements of the Iowa Open Meeting Law.

This notice is given pursuant to Chapter 21.5, The Code of Iowa and applicable regulations of the City of Dubuque and/or the Carnegie-Stout Public Library. Individuals with limited English proficiency, visual, speech or hearing-impaired persons needing special assistance should contact the Carnegie-Stout Library at (563) 589-4225 (Voice and TTY) 48 hours prior to the meeting. Please call (563) 589-4225 for additional information about Library Board of Trustees meetings.

**7. Adjournment.**



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Nick Rossman, Library Director

cc: Board City Manager  
Media City Clerk