

DUBUQUE REGIONAL AIRPORT COMMISSION MEETING

Tuesday, February 27, 2024

4:00 p.m.

Dubuque Regional Airport
Terminal Conference Room

PRESENT: RJ Blocker (on phone), Doug Brotherton, Sue Clemenson, Mike Phillips

ABSENT: Mariann Kurtz Weber

STAFF: Todd Dalsing, Dan Klaas (on phone)

GUESTS: Eric Scott, Foth Infrastructure (on phone), University of Dubuque Students

PUBLIC INPUT

None.

AIRPORT COMMISSION MINUTES

Commissioner Brotherton moved to approve the minutes of the January 26, 2024, meeting, and Commissioner Clemenson seconded the motion. This motion passed unanimously.

OLD BUSINESS

01. REVIEW AIRPORT STATISTICS

Jet A fuel sales were down slightly in January from previous years. Weather in January may have had an effect on the decrease in fuel sales.

NEW BUSINESS

ACTION ITEMS

02. RECONSTRUCT GENERAL AVIATION APRON PLANS & SPECS RESOLUTION

Commissioner Brotherton made a motion to accept Resolution No. A300-1-2024 Preliminary Approval of Plans, Specifications, Form of Contract and Estimated Cost; Setting Date of Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost; and Ordering the Advertisement for Bids for Reconstruct General Aviation (GA) Apron Project. Commissioner Clemenson seconded the motion. Commissioner Kurtz Weber approved this resolution by email. This motion passed unanimously.

This project reconstructs approximately half of the general aviation apron adjacent to the general aviation terminal. This portion serves as the primary parking and tie-down area for corporate aviation FBO operations and transient aircraft. This apron pavement is in very poor condition.

DISCUSSION

03. AIRPORT PROJECTS UPDATE

A construction phase plan of this summer's construction projects is being put together and will be sent to Airport tenants. A meeting will also be held with the tenants to review the plan.

Airport Director Dalsing will be meeting with Federal and State Legislators next month.

04. CORRESPONDENCE RECEIVED SINCE JANUARY 16, 2024, COMMISSION MEETING

None.

NEXT COMMISSION MEETING

The next scheduled Commission meeting tentative date is March 26, 2024, at 4:00 p.m.

Commissioner Brotherton moved to adjourn the meeting and the motion was seconded by Commissioner Clemenson. This motion passed unanimously.

The meeting was adjourned at 4:34 p.m.

Minutes respectfully submitted by Cheryl Sheldon.