

**MINUTES
COMMUNITY DEVELOPMENT ADVISORY COMMISSION
(APPROVED)**

DATE: Wednesday, March 20, 2024
TIME: 5:30 p.m.
PLACE: Virtual GoToMeeting and Housing and Community Development Department.
350 West 6th Street, Conference Room 250; Dubuque, IA 52001

Chairperson Kelly Fox called the meeting to order at 5:31 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Dean Boles, Kelly Fox, Michelle Hinke, Dominique Jeter (virtual), Sasha Williams (virtual), and Gabriel Mozena.

Commissioners Absent: Jerry Hammel and Julie Woodyard

Commissioner Kehoe wasn't eligible to vote because she didn't sign her Oath of Office prior to the Commission meeting.

Staff Present: Mary Bridget Corken-Deutsch and Stacey Weeber

Public Present: Becky Bodish, Melody Kosobucki, Ursula Livermore, C. Dwight Turner, Antonio Mouzon, Amy Kallaher, Sara Burley, and Kaitlin Schmidt.

Certification of Minutes – January 17, 2024

Commissioner Michelle Hinke motioned to approve the Minutes for the January 17, 2024, Community Development Advisory Commission Meeting. Commissioner Dean Boles seconded. Motion carried 5-0.

Julie Woodyard arrived at 5:38 p.m. and did not certify the minutes.

Correspondence/Public Input

There was no public input.

Old Business

There was no discussion on old business.

Reports

a) FY24 Purchase of Service Grantees

Ursula Livermore, Chief Medical Officer, from Crescent Community Health Center, spoke about their FY24 Purchase of Service Grant, Diabetic Wound Care. She stated, Diabetic Wound Care is saving lives and years by wound care prevention. They state there is a large reduction in hospitalizations and amputations.

Becky Bodish, Program Manager, from Four Mounds spoke about their FY24 Purchase of Service Grant, Build Dubuque-Youth and Adult Program. She stated, Four Mounds partners with high school students and adults for construction training and tool safety. They do general contracting work in homes. They partner with a social worker to set personal and work goals for the future.

Sara Burley, Supportive Housing and Amy Kallaher, Regional Director, from Four Oaks spoke about their FY24 Purchase of Service Grant, Food Insecurities and Transportation. She stated, Four Oaks has the 15th street apartments that has 36 units and houses 50-60 people. They offer bike coop, meals every Thursday, freezer meal prep with a gifted crockpot. They have access to the food pantry and refrigerator food as well.

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Antonio Mouzon, Executive Director, from Multicultural Family Center, spoke about their FY24 Purchase of Service Grant, STEP Summer Teen Enrichment Program. He stated, MFC prepares teens for the future by building relationships and opportunities for at risk teens. Students are able to use as an elective course and receive 1-4 credits through the school district.

Melody Kosobucki, Program Director, from Riverview, spoke about their FY24 Purchase of Service Grant, Sexual Assault and Abuse Crisis Control Center. She stated, Riverview works with assault victims to provide food, shelter, clothing, hospital visits, counseling and therapy. It is free and confidential.

Dwight Turner, Executive Director, St. John's Almost Home, spoke about their FY24 Purchase of Service Grant, Homeless Shelter for Men with Children. He stated, Almost Home supports homeless men with children by teaching them parenting and life skills. They also offer housing, food and supplies. They are trying to get the word out to promote Almost Home for more applicants.

Kaitlin Schmidt, Director of Strategic Resources, St. Mark Youth Enrichment, spoke about their FY24 Purchase of Service Grant, funding to help with staffing. She stated, St. Mark's works with K-5th at the Boy's and Girls club. They provide kids with meals, academic time, center rotations and social/emotional learning. Transportation is provided to the program.

b. Housing Commission

No reports were available

c. Resilient Community Advisory Commission

No reports were available

d. Equity and Human Rights Commission

No reports were available

New Business

a) Approve subgroup for Purchase of Services Grant review

Mary Bridget Corken-Deutsch, Community Development Specialist stated she would like to set up a subgroup committee of three to review the Purchase of Services Grant applications. Chairperson Fox motioned to approve Commissioner Mozena, Commissioner Hinke, Commissioner Jeter as the subgroup to review Purchase of Services grants. Seconded by Commissioner Jeter. Motion carried 5-0. Commissioner Williams was not on the call at the time of the vote.

Information Sharing

a) FY25 Annual Action Plan Pre-Allocation with Contingency Provision Final Draft-Public Comment

b) Budget Hearing Schedule

Corken-Deutsch stated it's 60 days to provide allocation FY25 and cannot submit the action plan until we have the allocation and 30 days for public budget hearing for public comment.

c) Basically CDBG - Chapter 2 discussion

Kelly Fox and Dean Boles stated they really liked Chapter 2 Basically CDBG and felt it was explained very clearly.

c) Basically CDBG – Chapter 3

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- i. <https://www.hudexchange.info/trainings/basically-cdbg-online/national-objectives-and-eligible-activities/>
- ii. The next Community Development Advisory Commission Meeting will be held on April 17, 2024.

Adjournment

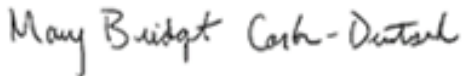
There being no further business to come before the Commission, Commissioner Kelly Fox moved to adjourn the meeting. Commissioner Gabriel Mozena seconded. Motion passed by voice vote. Meeting adjourned at 7:03 p.m.

Minutes taken by:



Stacey Weeber
Housing Financial Specialist

Respectfully Submitted:



Mary Bridget Corken-Deutsch
Community Development Specialist