

DUBUQUE REGIONAL AIRPORT COMMISSION MEETING

Tuesday, September 24, 2024

4:00 p.m.

Dubuque Regional Airport
Terminal Conference Room

PRESENT: RJ Blocker, Doug Brotherton, Sue Clemenson, Mariann Kurtz Weber, Mike Phillips

ABSENT: None

STAFF: Todd Dalsing, Mark Beasley, Dan Klaas (on phone), Cheryl Sheldon

GUESTS: Nine University of Dubuque students, Eric Scott (on phone)

PUBLIC INPUT

None.

AIRPORT COMMISSION MINUTES

Commissioner Blocker moved to approve the minutes of the August 27, 2024, meeting, and Commissioner Brotherton seconded the motion. This motion passed unanimously.

OLD BUSINESS

01. REVIEW AIRPORT STATISTICS

Director Dalsing mentioned that aviation fuel sales were down slightly from the previous year.

NEW BUSINESS

ACTION ITEMS

02. CEDAR VALLEY PROPERTIES, LLC PUBLIC HEARING RESOLUTION

Commissioner Brotherton made a motion to open the public hearing for the proposed lease assignment with Cedar Valley Properties, LLC. Commissioner Blocker seconded the motion. This motion passed unanimously.

After discussion, Commission Brotherton made a motion to close the public hearing and Commissioner Blocker seconded this motion. This motion passed unanimously.

Commissioner Kurtz Weber made a motion to accept Resolution No. A800-2-2024 Proposed Lease Assignment with Cedar Valley Properties, LLC. Commissioner Brotherton seconded the motion. This motion passed unanimously.

03. TITLE VI APPROVAL RESOLUTION

Commissioner Blocker made a motion to accept Resolution No. A1300-1-2024 Authorizing the Airport Director to Sign Federal Aviation Administration (FAA) Civil Rights Act of 1964 Title VI Plan for the Dubuque Regional Airport. Commissioner Clemenson seconded the motion. This motion passed unanimously.

As a recipient of Federal financial assistance, DBQ is required by the FAA to comply with statutory obligations to ensure against discrimination. An approved Title VI plan is required to remain eligible for Federal grant funding.

Commissioner Kurtz Weber asked if we would be liable if an airline flying into DBQ commits a violation of this act. Yes, we would.

DISCUSSION

04. AIRPORT PROJECTS UPDATE

Director Dalsing reported that the GA Apron construction project is going well and is scheduled to be completed by December. A ribbon cutting will be held for the public on October 9th for the recently completed terminal solar project.

Denver Air Connection's first flight is scheduled for November 4th on a 50-seat regional jet. This will be once a day, for seven days a week to/from DBQ/ORD. Commissioner Kurtz Weber noted that the DBQAir team is continuing to have conversations with other regional airlines. The current flight time was the best that was offered and there are several connecting flights available from ORD during the late afternoon. Airport Director Dalsing mentioned that one-on-one educational meetings are being held with close to 60 local businesses regarding the new service.

The University of Dubuque is hosting a flight competition with other aviation programs the week of October 14th.

05. CORRESPONDENCE RECEIVED SINCE JUNE 6, 2024, COMMISSION MEETING

There were several articles about the upcoming Denver Air service.

NEXT COMMISSION MEETING

The next scheduled Commission meeting tentative date is October 22, 2024.

Commissioner Blocker moved to adjourn the meeting, and the motion was seconded by Commissioner Clemenson. This motion passed unanimously.

The meeting was adjourned at 4:39 p.m.

Minutes respectfully submitted by Cheryl Sheldon.