

**MINUTES
ZONING ADVISORY COMMISSION
REGULAR SESSION**

6:00 p.m.

Wednesday, November 6, 2024

City Council Chambers, Historic Federal Building

Commissioners Present: Chairperson Matt Mulligan; Commission Members Martha Christ, Troy Froistad, Carrie Lohrmann, Pat Norton, and Rich Russell

Commissioners Excused: Teri Zuccaro

Commissioners Unexcused: None.

Staff Members Present: Shena Moon and Travis Schrobilgen

CALL TO ORDER: The meeting was called to order by Chairperson Mulligan at 6:00 p.m.

MINUTES: Motion by Christ, seconded by Norton, to approve the minutes of the October 2, 2024, meeting. Motion carried by the following vote: Aye – Christ, Froistad, Lohrmann, Norton, Russell, and Mulligan; Nay – none.

ACTION ITEMS/WAIVER: Application of Peosta Properties, LLC to waive specific requirements of Chapter 13 for property located at 1800 Radford Road.

Scott Goins, 1800 Radford Road, described the request noting that there were previous plans submitted and a recent approved plan, but given the cost of that project, they reworked the site and are now looking to add outside storage on the south side of the property. He said a gate was reviewed previously and there were concerns from city staff regarding access and cars stacking into the right of way.

Dave Schneider, 906 1st Street NW, Farley IA, spoke on behalf of the applicant. He detailed the screening that is existing and will be provided on the site, noting that the fence along Radford Road and gate were requesting to be waived.

Staff Member Schrobilgen detailed the staff report. He outlined the Unified Development Code design standards stating that outside storage is required to be screened from view of the adjacent right-of-way and from adjacent residential uses and districts. He said the property will meet most of the screening requirements as proposed, but screening on the west side or a screened gate are not proposed, but are required and therefore a waiver is being requested. He noted that the landscaping as shown would be a required.

Commissioners discussed the proposal noting that the proposed landscaping out front would provide some screening on the west side of the site from Radford Road and that the remainder of the site meets the screening requirement, finding a waiver appropriate.

Motion by Christ, seconded by Norton, to approve waiving specific requirements of Chapter 13 for property located at 1800 Radford Road as submitted. Motion carried by the following vote: Aye – Christ, Froistad, Lohrmann, Norton, Russell, and Mulligan; Nay – none.

ITEMS FROM PUBLIC: None

ITEMS FROM COMMISSION: None

ITEMS FROM STAFF: None

ADJOURNMENT: Motion by Russell, seconded by Norton to adjourn the November 6, 2024 Commission meeting. Motion carried by the following vote: Aye – Christ, Froistad, Lohrmann, Norton, Russell, and Mulligan; Nay – none.

The meeting adjourned at 6:20 p.m.

Respectfully submitted,



Sheha Moon, Associate Planner

January 8, 2025
Adopted