

**MINUTES  
COMMUNITY DEVELOPMENT ADVISORY COMMISSION  
(APPROVED)**

**DATE:** Wednesday, January 15, 2025  
**TIME:** 5:30 p.m.  
**PLACE:** Housing and Community Development Department.  
350 West 6<sup>th</sup> Street, Conference Room 250; Dubuque, IA 52001

Chairperson Julie Woodyard called the meeting to order at 5:32 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Dean Boles, Michelle Hinke (virtual), Dominique Jeter (virtual), Gabriel Mozena (virtual) and Julie Woodyard.

Commissioners Absent: Renee Kehoe (excused absence).

Staff Present: Mary Bridget Corken-Deutsch and Stacey Weeber

Public Present: None

**Certification of Minutes – November 20, 2024**

Commissioner Boles motioned to approve the Minutes for the November 20, 2024, Community Development Advisory Commission Meeting. Commissioner Hinke seconded. Motion carried 5-0.

**Correspondence/Public Input**

There was no public input.

**Old Business**

**a. None**

**New Business**

**a. Hold Public Hearing for Final Analysis of Impediments to Fair Housing**

Corken-Deutsch requested the Community Development Advisory Commission hold a public hearing on January 15, 2025, at 5:30pm for the Final Analysis of Impediments to Fair Housing. The Final includes impediments to fair housing for the City of Dubuque.

Motion by Commissioner Boles to open the public hearing for Final Analysis of Impediments to Fair Housing. Seconded by Commissioner Woodyard. Motion carried 5-0.

Chair Woodyard asked if there were any public comments. No public present to comment.

Corken-Deutsch provided a "Goals and Actions" document in addition to the Impediments to Fair Housing created by MSA. Commissioners Boles commented on potentially streamlining applications to in the Housing department and Commissioner Mozena commented on the benefit of personal outreach from HCV staff to landlords about the benefits of HCV program.

Motion by Commissioner Boles to close the public hearing Final Analysis of Impediments to Fair Housing. Seconded by Commissioner Mozena. Motion carried 5-0.

Motion by Commissioner Boles to approve the public hearing Final Analysis of Impediments to Fair Housing. Seconded by Commissioner Hinke. Motion carried 5-0.

**b. Set Public Hearing for Draft Consolidated Plan and FY26 Pre-Allocation Annual Action Plan**

Corken-Deutsch provided a memo requesting the Community Development Advisory Commission set a public hearing on February 19, 2025, at 5:30pm for the FY2026-FY2030 Draft Consolidated Plan and FY26 Pre-

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Allocation Annual Action Plan for the use of Community Development Block Grant funds. Motion by Commissioner Hinke to set the public hearing for Draft Consolidated Plan and FY26 Pre-Allocation Annual Action Plan for February 19, 2025, at 5:30 p.m. at the Multicultural Family Center, and authorize staff to publish public notice of public hearing and public comment period for 30 days from January 16-February 16. Seconded by Commissioner Mozena. Motion carried 5-0.

**Reports**

**a. Housing Commission**

Corken-Deutsch stated there were no meeting minutes in the packet and she will be attending the next Housing Commission meeting.

**b. Resilient Community Advisory Commission**

Corken-Deutsch provided the meeting minutes in the packet. Commissioner Boles had nothing to report.

**c. Equity and Human Rights Commission**

Corken-Deutsch provided the meeting minutes in the packet. No other comments from the commission on the approved minutes.

**Information Sharing**

**a) Basically CDBG – Chapter 14-19 Other Federal Requirements Discussion**

Commissioner Boles asked if Environmental Reviews were made public and Corken-Deutsch answered yes and can provide more information at next meeting's Information Sharing.

**b) Basically CDBG-Chapter 11 – Financial Management**

Corken-Deutsch stated this is the last Basically CDBG Chapter the Commission will review.

**a) FY24 CAPER Performance Letter**

- i. Videos from Catholic Charities, Heart, and Lincoln Wellness Projects from City Council 1/6/25
- ii. City Council comments from 1/6/25

**Adjournment**

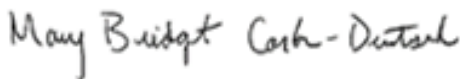
There being no further business to come before the Commission, Commissioner Boles moved to adjourn the meeting. Commissioner Woodyard seconded. Motion passed by voice vote. Meeting adjourned at 6:40 p.m.

Minutes taken by:



Stacey Weeber  
Housing Financial Specialist

Respectfully Submitted:



Mary Bridget Corken-Deutsch  
Community Development Specialist