

**DUBUQUE REGIONAL AIRPORT
COMMISSION MEETING**

Tuesday, January 28, 2025

4:00 p.m.

Dubuque Regional Airport
Terminal Conference Room

PRESENT: RJ Blocker, Doug Brotherton, Sue Clemenson, Marianne Kurtz Weber (on phone), Michael Phillips

ABSENT: None

STAFF: Todd Dalsing, Dan Klaas (on phone), Cheryl Sheldon, Jenny Messerich

GUESTS: Bob Woodward, Chris Gray

PUBLIC INPUT

None.

AIRPORT COMMISSION MINUTES

Commissioner Brotherton moved to approve the minutes of the December 17, 2024 meeting. Commissioner RJ Blocker seconded the motion. The motion passed unanimously.

OLD BUSINESS

01. Review Airport Statistics

Director Dalsing mentioned that aviation fuel sales were similar to the previous year.

NEW BUSINESS

ACTION ITEMS

02. AIP 78 Taxiway Alpha Phase 2 Construction Closeout Resolution

Commissioner RJ Blocker made a motion to approve Resolution A100-1-2025, Accepting the Airport Relocate Taxiway A – Phase 2 Construction Project (construction portion only). Commissioner Doug Brotherton seconded the motion. The motion passed unanimously.

03. AIP 81 Reconstruct GA Apron Construction Closeout Resolution

Commissioner Doug Brotherton made a motion to approve Resolution 100-2-2025, Accepting the Airport Relocate General Aviation (GA) Apron Construction Project (construction portion only). Commissioner Sue Clemenson seconded the motion. The motion passed unanimously.

04. Terminal Exit Lane Improvements Approval Resolution

Commissioner RJ Blocker made a motion to approve Resolution A300-1-2025, Approval of Plans, Specifications, Form of Contract, and Estimated Cost for Construct Terminal Exit Lane Improvements Construction Project. Commissioner Doug Brotherton seconded the motion. The motion passed unanimously.

05. Terminal Exit Lane Improvements Award Contract Resolution

Commissioner RJ Blocker made a motion to approve Resolution A400-1-2025, Awarding Public Improvement Contract for Construct Terminal Exit Lane Improvements Construction Project for the Dubuque Regional Airport, Dubuque, Iowa. Commissioner Doug Brotherton seconded the motion. The motion passed unanimously.

DISCUSSION

06. Airport Commission Member Discussion

Commissioner Sue Clemenson is currently serving at-will. Bob Woodward applied for the Airport Commission. City Council approval is set for February 17, 2025.

07. Airport Projects Update

Airport Director Todd Dalsing provided updates on the FAA federal pause.

08. Correspondence received since Tuesday, December 17, 2024 Airport Commission meeting.

Articles provided to the Commission.

CLOSED SESSION

Closed session did not occur.

NEXT COMMISSION MEETING

The next scheduled Commission meeting is February 4, 2025.

Commissioner Sue Clemenson made a motion to adjourn the meeting. Commissioner Doug Brotherton seconded the motion. The motion passed unanimously.

The meeting was adjourned at 4:56 p.m.

Minutes respectfully submitted by Jenny Messerich.