

MINUTES
COMMUNITY DEVELOPMENT ADVISORY COMMISSION
(APPROVED)

DATE: Wednesday, July 16, 2025

TIME: 5:30 p.m.

PLACE: Housing and Community Development Department.
350 West 6th Street, Conference Room 250; Dubuque, IA 52001

Chairperson Julie Woodyard called the meeting to order at 5:38 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: T alma Brown (virtual), Dale Campbell, Renee Kehoe and Julie Woodyard

Commissioners Absent: Dean Boles (excused absence), Michelle Hinke (excused absence) and Gabriel Mozena (excused absence)

Staff Present: Mary Bridget Corken-Deutsch and Stacey Weeber

Public Present: None

Certification of Minutes – June 25, 2025

Commissioner Kehoe motioned to approve the Minutes for the June 25, 2025, Community Development Advisory Commission Meeting. Commissioner Campbell seconded. Motion carried 4-0.

Correspondence/Public Input

There was no public input.

Old Business

None

New Business

a. Election of Officers

Commissioner Kehoe motioned to appoint the position of chair to Commissioner Woodyard. Commissioner Campbell seconded. Motion carried 4-0.

Motion by Commissioner Kehoe to appoint Commissioner Hinke as Vice-chair. Commissioner Campbell seconded. Motion carried 4-0

b. Set a public hearing for FY2025/PY2024 CAPER

Corken-Deutsch provided a memo to set a public hearing for the FY25/PY24 Consolidated Annual Performance and Evaluation Report (CAPER) for the period of July 1, 2024, through June 30, 2025. Motion by Woodyard to set the public hearing for FY2025/PY2024 CAPER for September 3, 2025, at 5:30 p.m., and authorize staff to publish public notice of public hearing and public comment period for 15 days in advance. Seconded by Campbell. Motion carried 4-0.

c. FY26 Annual Action Plan Amendment #1-Substantial Amendment

Corken-Deutsch provided a memo requesting Community Development Advisory Commission to set a public hearing on September 3, 2025, at 5:30pm for the attached proposed changes to the FY2026 Annual Action Plan Amendment #1 for the use of Community Development Block Grant funds. Motion by Brown to set public hearing for the FY26 Annual Action Plan Amendment #1-Substantial Amendment for September 3, 2025, and authorize staff to publish public notice of public hearing and public comment period for 30 days in advance. Seconded by Campbell. Motion carried 4-0.

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Reports

b. Housing Commission

No reports were available.

c. Resilient Community Advisory Commission

No reports were available.

d. Equity and Human Rights Commission

The meeting minutes were included in the packet for reference.

Information Sharing

a. Board and Commission Annual Picnic – Save the Date: September 9, 2025

b. Next meeting Wednesday, September 3, 2025, at 5:30 p.m.

Adjournment

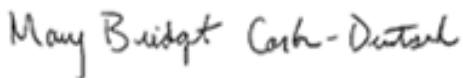
There being no further business to come before the Commission, Commissioner Kehoe moved to adjourn the meeting. Commissioner Brown seconded. Motion passed by voice vote. Meeting adjourned at 6:03 p.m.

Minutes taken by:



Stacey Weeber
Housing Financial Specialist

Respectfully Submitted:



Mary Bridget Corken-Deutsch
Community Development Specialist