

## MINUTES OF COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING

**DATE:** June 16, 2010  
**TIME:** 5:30 p.m.  
**PLACE:** Housing Conference Room, Suite 312  
350 W. 6<sup>TH</sup> Street, Dubuque, Iowa 52001

Chairperson Stubben called the meeting to order at 5:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Hilary Stubben      Paula Maloy, SVM      Dave Shaw  
Janice Craddieth      Tom Wainwright      Peter Koshakji

**Commissioners Absent:** Char Eddy      Ann Michalski      Theresa Caldwell

**Staff Present:**      Aggie Tauke      Kris Neyen      David Harris  
Jerelyn O'Connor

### Certification of Minutes—April 21, 2010

Commissioner Maloy moved to approve the minutes as submitted. Commissioner Shaw seconded. Roll call. Craddieth-abstain. All present in favor. Motion passed.

### Correspondence / Public Input

None.

### Old Business

None.

### New Business

#### **Public Hearing: Amendment to FY11 Annual Action Plan**

Aggie Tauke reviewed the proposed amendment, which is due to the increase in the CDBG allocation from HUD by \$107,824. The changes proposed are to fund the Multicultural Family Center 2<sup>nd</sup> floor expansion (\$76,259), increase the Neighborhood Infrastructure Improvements by \$10,000 to \$50,000 and increase Planning Administration by \$21,565 to \$89,789. The amendment would also revise the sidewalk assistance guidelines in the Neighborhood Infrastructure Program. Currently, the Sidewalk Program pays seventy-five (75%) of the cost to replace the public sidewalk for homeowners earning no more than 80% median income, and the amendment would

vary the assistance provided based on the homeowner's percentage of median income, allowing assistance to be granted to more homeowners.

Commissioner Wainwright moved to open the public hearing. Commissioner Craddieh seconded. Roll call. All present in favor. Motion passed.

Tara Veldez, Director of the MultiCultural Center and Dana Livingston, on the Board of Director's for the Center, were present to answer questions that the Commission had regarding the expansion project. Chairperson Stubben requested an update on the Lowes grant application and Tara noted no applications have yet been funded. Tara stated that in addition to the proposed CDBG funds, significant additional funds would be needed for this \$600,000 project. Dana reported that programming has continued to increase since the new center has opened, creating need for additional space. Tara stated that after the expansion, she does not see a need for additional funding from CDBG.

Commission Maloy moved to close the public hearing. Commission Shaw seconded. Roll call. All present in favor. Motion passed.

Commission Wainwright moved to approve the amendments as submitted including the change to the Sidewalk Program and forward the amendment to the City Council. Commissioner Shaw seconded. Roll call. Craddieh-abstain. All others present in favor. Motion passed.

#### **Amendment to FY2010 Annual Plan:**

#### **Amend FY2010 Plan for CDBG-Recovery (CDBG-R)**

Aggie stated this amendment would allow a \$30,000 decrease in CDBG-R administration and increase the Green Ally project by \$30,000. She noted that the proposed amendment is a non-substantial amendment therefore a public hearing is not needed. Commissioner Shaw moved to approve the proposed amendment as submitted and forward to the City Council. Commissioner Maloy seconded. Roll call. All present in favor. Motion passed.

#### **Information Sharing**

Aggie distributed CD's containing the Consolidated Plan and the Analysis of Impediments to Fair Housing. She stated that the new plan are available on-line and will be distributed via CDs's, thereby creating a cost savings.

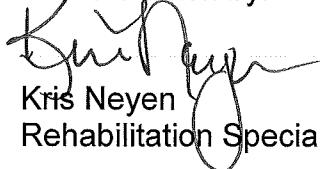
Aggie also distributed a schedule for the Consolidated Annual Performance Evaluation Report (CAPER). She noted that September 7, 2010, is proposed for the public hearing on the Fy10 CAPER, replacing the regular CDAC September meeting.

David Harris stated that Commissioner Eddy has accepted new employment and will be-resigning from the Commission.

**Adjournment**

There being no further business to come before the Commission, Commissioner Craddieth moved to adjourn. Commissioner Maloy seconded. Motion passed by voice vote. Meeting was adjourned at 6:20 p.m.

Minutes taken by:



Kris Neyen  
Rehabilitation Specialist

Respectfully submitted by:



Aggie Tauke  
Community Development Specialist