

MEMORANDUM

OFFICIAL MEETING ANNOUNCEMENT: The City of Dubuque Housing Code Appeals Board will meet on Tuesday, January 18, 2011 at 4:30 p.m. at the Housing and Community Development Department, 350 W. 6th Street, Suite 312, in Dubuque.

AGENDA

1. Call to Order / Meeting Certification.
2. Certification of Minutes: 19 October 2010
3. Correspondence / Public Input:

At this time anyone may address the Board on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on your comments because of the notice requirements of the Iowa Open Meeting Law.

4. Consent Items:
The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

There are no consent agenda items to discuss.

5. New Business.

Case #1

Lynn Lampe, owner of 346-348 W 5th Street, is requesting an extension on repairs until the building is sold or donated to charity.

This is a GH Inspection.

The owner is trying to solicit interest from a couple of non-profit charities to donate this property to, or to sell the building to someone else. He was before the board in the fall of 2009 requesting an extension, so the most time the board could offer would be until August 10, 2010.

Case #2

Mike Shaffer, owner of 716 Peru Road, is requesting a variance on an existing bathroom as it is an entrance of a bedroom.

This is a Rehab inspection.

Inspector is requesting that a hallway be built to separate the bathroom from the stairs to the 2nd floor. It will be very costly and in addition eliminate bathroom closets, require movement of the tub, sink and toilet, and make the bathroom and living room much smaller.

Dick Firzlaff explained to the board that in order to reach the 2nd floor, entrance to the stairs must be reached through the existing single bathroom. He is hoping to work with the owner and the contractor before the board approving the request and asked that this issue be tabled until the next meeting.

Case #3

J Thomas Zaber, owner of 1005 Locust Street is requesting an extension of time until June 15, 2011, to repair a stone wall and railing.

This is a Section 8 inspection.

Insurance is in the process but repairs cannot be made during the winter. The stairs are 10 feet wide and north side of stairway is the only side impaired.

Case #4

Christie Neuwoehner, owner of 529 and 539 Pickett Street, is requesting dismissal of a grass/weed and garbage assessment.

This is a General Housing inspection.

Case #5

Christie Neuwoehner, owner of 663 Jefferson Street, is requesting a variance to appeal an abatement notice received for required repairs for a broken window.

This is a Section 8 inspection.

As the broken window was not on the original inspection report but appears on a following report, owner feels tenant should be responsible for paying for the window.

Case #6

James Yager, owner of 2044 Clarke Drive, is requesting an extension of time until April 1, 2011, to repair windows and electric.

This is a Section 8 inspection.

Windows require general repairs and owner is requesting until Spring to fix them. Utilities need to be separated. One tenant is paying the utilities for both units to run the furnace.

6. Old Business.

There is no old business to discuss.

7. Information Sharing.

There is no additional information to share.

8. Adjournment.

All items are violations of the Dubuque Residential Housing Code unless otherwise stated. This notice is given pursuant to Title 6 Chapter 6, Code of Iowa, and applicable regulations of the City of Dubuque, Iowa.

NOTICE: ANY VISUAL OR HEARING IMPAIRED PERSONS NEEDING SPECIAL ASSISTANCE OR PERSONS WITH SPECIAL ACCESSIBILITY NEEDS SHOULD CONTACT THE HOUSING DEPARTMENT AT 589-4231 OR TDD 589-4230 AT LEAST 48 HOURS PRIOR TO THE MEETING.


DAVID HARRIS
DEPARTMENT DIRECTOR
DH/te