

# MEMORANDUM

**OFFICIAL MEETING ANNOUNCEMENT:** The City of Dubuque Housing Code Appeals Board will meet on Tuesday, February 15, 2011 at 4:30 p.m. at the Housing and Community Development Department, 350 W. 6<sup>th</sup> Street, Suite 312, in Dubuque.

## AGENDA

1. Call to Order / Meeting Certification.
2. Certification of Minutes: 18 January 2011
3. Oath of Office for David Young
4. Correspondence / Public Input:

At this time anyone may address the Board on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on your comments because of the notice requirements of the Iowa Open Meeting Law.

5. Consent Items:  
The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

There are no consent agenda items to discuss.

5. New Business.

**Case #1**

Chad Walsh, B&C Cathedral Development LLC, is requesting variances for bedroom windows that don't meet housing requirements at 205 Bluff Street.

This is an Urban Revitalization Application appeal.

**Case #2**

Aiman Al-Qady, owner of 605 Bluff Street, is requesting an extension of time to June 1, 2011, to replace windows in front of property in units damaged by fire.

This is a GH inspection.

Inspector is requiring that windows in the front of the property be installed. Owner is requesting extension as they are dealing with the insurance company and they are also a custom size that will required over 60 days to construct.

6. Old Business.

There is no old business to discuss.

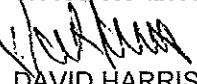
7. Information Sharing.

There is no additional information to share.

8. Adjournment.

All items are violations of the Dubuque Residential Housing Code unless otherwise stated. This notice is given pursuant to Title 6 Chapter 6, Code of Iowa, and applicable regulations of the City of Dubuque, Iowa.

NOTICE: ANY VISUAL OR HEARING IMPAIRED PERSONS NEEDING SPECIAL  
ASSISTANCE OR PERSONS WITH SPECIAL ACCESSIBILITY NEEDS SHOULD CONTACT THE HOUSING DEPARTMENT AT 589-4231  
OR TDD 589-4230 AT LEAST 48 HOURS PRIOR TO THE MEETING.

  
DAVID HARRIS  
DEPARTMENT DIRECTOR  
DH/te