

## MINUTES OF COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING

**DATE:** March 16, 2011  
**TIME:** 5:30 p.m.  
**PLACE:** Housing & Community Development Department  
Historic Federal Building  
350 W. 6<sup>th</sup> Street, Dubuque, Iowa 52001

Chairperson Stubben called the meeting to order at approximately 5:45 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Hillary Stubben      Theresa Caldwell      Paula Maloy, SVM  
Tom Wainwright      Ann Michalski (via phone)

**Commissioners Absent:** Peter Koshakji      David Shaw      Ricardo Woods

**Staff Present:** Aggie Tauke      David Harris      Lisa Barton  
Jerelyn O'Connor

**Public Present:** Audrey Morey

### Certification of Minutes – 15 December 2010

Commissioner Maloy motioned to approve the December 15, 2010 minutes.  
Commissioner Wainwright seconded. Roll call. All present in favor. Motion passed.

### Correspondence / Public Input

None

### Old Business

None

### New Business

#### Oath of Office

Ann Michalski stated she will go to the City Clerk's office to be sworn in and sign the Oath of Office.

### Neighborhood Grant Requests

Jerelyn O'Connor reported the review committee recommends approval of a neighborhood grant for the North End Neighborhood and to allow the application period to remain open for applications for the remaining grant funds. Audrey Morey, Secretary-Treasurer of the North End Neighborhood Association stated the association will use the

funding to produce and mail quarterly news letters to approximately one thousand neighborhood residents. She reviewed the content of the newsletter and noted it is an important tool to reach neighborhood residents.

Commissioner Wainwright moved to approve the North End Neighborhood grant request and to keep remaining funds available for other neighborhood grant applicants until the end of FY2011. Seconded by Commissioner Caldwell. Roll call. All present in favor. Motion passed.

#### **FY 2012 Annual Plan Narrative**

Aggie Tauke reviewed the narrative for the FY 2012 Annual Action Plan. She noted the City Council approved the FY 2012 Plan budget on March 9<sup>th</sup>. The narrative will be submitted to HUD with the budget, and required charts describing the progress, goals and objectives of our proposed activities.

Commissioner Michalski moved to approve the submittal of FY 2012 Annual Plan narrative to HUD. Seconded by Commissioner Caldwell. Roll Call. All present in favor. Motion passed.

#### **Information Sharing**

Aggie encouraged everyone to attend one of the Intercultural Communication Trainings taking place on Wednesday, April 20 and Tuesday, April 26. Please contact the Human Rights' office by Monday, April 4, if interested.

Aggie also reviewed the impact of possible CDBG funding cuts that are being considered by Congress.

Aggie stated there is a vacant Commissioner position open for the low / moderate income area. Please let Aggie know of anyone interested in the position.

#### **Adjournment**

There being no further business to come before the Commission, Commissioner Caldwell moved to adjourn. Commissioner Maloy seconded. Motion passed by voice vote. Meeting was adjourned at approximately 6:15 p.m.

Minutes taken by:



Lisa Barton  
Rehabilitation Secretary

Respectfully submitted by:



Aggie Tauke  
Community Development Specialist