

MINUTES OF COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING

DATE: June 15, 2011

TIME: 5:30 p.m.

PLACE: Housing & Community Development Department
Historic Federal Building
350 W. 6th Street, Dubuque, Iowa 52001

Vice Chairperson Michalski called the meeting to order at approximately 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Theresa Caldwell Paula Maloy, SVM David Shaw
Ann Michalski Tom Wainwright Ricardo Woods

Commissioners Absent: Hillary Stubben Peter Koshakji

Staff Present: Aggie Tauke David Harris Lisa Barton

Public Present: Shanon Speckhard

Certification of Minutes – 20 April 2011

Commissioner Wainwright motioned to approve the April 20, 2011 minutes.

Commissioner Maloy seconded. Roll call. Rick Woods abstained. All others present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

None

New Business

FY2012 Annual Plan – Amendment 1

Aggie Tauke referred to a letter from the U.S. Department of Housing and Urban Development (HUD) stating Community Development Block Grant (CDBG) funds have been reduced by \$217,086 for FY2012 to \$1,126,998. A proposed amendment to the Fiscal Year 2012 Annual Plan was reviewed to reprogram funding to reflect the reduction in federal CDBG allocation. Aggie noted the amendment would reduce funding for most activities by 16.8%, except \$20,000 would be maintained for accessible curb ramp and neighborhood infrastructure improvements, and funding for the First Time Homebuyer and Homeowner Rehab programs would be reallocated to reflect demand.

Staff requested that the Commission set a public hearing for Wednesday, July 20th to provide a 30 day comment period.

Commissioner Maloy moved to set a public hearing on the proposed amendment to the FY2012 Annual Plan for Wednesday, July 20, 2011 at 5:30 p.m., in the Housing Conference Room. Seconded by Commissioner Shaw. Roll Call. All present in favor. Motion passed.

Section 3 Plan

Aggie reviewed the proposed Section 3 Plan. She stated the HUD regulations require that when CDBG and other HUD funded projects over \$100,000 require the hiring of additional persons or the awarding of certain contracts, preference must be given to low- and very low-income persons or businesses. The Plan would require that contractors and subcontractors who are performing housing rehabilitation, housing construction, or other public construction projects comply with the certification for themselves and the new hires and submit required reports to the City. Although the City has complied with Section 3 in the past, HUD regulations now require a more formalized process.

Commissioner Maloy motioned to approve the Section 3 Plan and forward to City Council for approval. Seconded by Commissioner Woods. Roll Call. All present in favor. Motion passed.

Information Sharing

Aggie reviewed the HUD letter on the FY2012 CDBG allocation. Commissioner Michalski stated the Commission received correspondence from the City Attorney's office regarding the upcoming HUD Fair Housing Review, which is scheduled for June 20 through June 23rd. Aggie noted that Commissioners will be contacted if the HUD auditors want to meet with them.

Adjournment

There being no further business to come before the Commission, Commissioner Caldwell moved to adjourn. Commissioner Woods seconded. Motion passed by voice vote. Meeting was adjourned at approximately 6:00 p.m.

Minutes taken by:



Lisa Barton
Rehabilitation Secretary

Respectfully submitted by:


Agi Tauke
Community Development Specialist