

## MINUTES OF HOUSING COMMISSION MEETING

DATE: 27 September 2011  
TIME: 4:00 PM  
PLACE: Housing and Community Development Department  
350 West 6<sup>th</sup> Street, Suite 312, Dubuque, IA 52001

Chairperson Kapler, following staff assurance of compliance with Iowa Open Meeting Law, called the meeting to order at 4:00 pm.

|                        |  |   |                    |
|------------------------|--|---|--------------------|
| Commissioners Present: | Dorothy Schwendinger, OSF<br>Ricardo Woods<br>Judie Root | David Kapler<br>Amy Eudaley via telephone<br>Mitzi Krey | Dorothy Culbertson |
| Commissioners Absent:  | Lisa McCallister   | Regine Ronek  | Jim Holz           |
| Staff Present:         | David Harris<br>Cpl. Scott Koch                          | Janet Walker<br>Kris Neyen                              | Ericka Lessears    |
| Public Present:        | Atty Alex Koryna from Legal Aid                          |   |                    |

### Review and Certification of Minutes of 23 August 2011 Commission Meeting

Commissioner Root moved to approve the minutes. Commissioner Schwendinger seconded. Commissioner Culbertson abstained. All others present in favor. Motion passed.

### Correspondence/Public Input

None

### Old Business

None

### New Business

#### **Amendments to Section 8 Administrative Plan: Removal of requirement limiting membership in more than one applicant or participant household**

Janet explained that we want to remove this from our administrative plan because we are being too restrictive. David explained that in order to reach our 900 voucher utilization, staff thought we could temporarily rescind this rule. Commissioner Schwendinger motioned to approve. Commissioner Root seconded. All others present in favor. Motion passed.

### **Section 8 Program FY2011 Settlement**

David explained that we ran a significant loss for the year. He explained that the Police Corporal will be moved from Housing's budget to the Police Department budget, which is about half the deficit. When we get to full voucher utilization, we will do much better. Commissioner Kapler asked when we think that we will reach 900 vouchers. David responded that we are trying to increase utilization by about 15 month, which projects to about 6 months until full utilization.

## **Increase in Loan Amount for Rehab Projects in Partnership with Green-Healthy Homes Initiative (GHHI)**

David explained the Green-Healthy Homes Initiative concepts. Staff has found that these programs are running at a high cost. Kris requested to increase staff approval on rehab projects from \$35,000 to \$65,000 when partnering GHHI Projects. Kris stated that the \$35,000 limit was approved in 1995 and expenses have increased since then. Commissioner Schwendinger motioned to approve. Commissioner Eudeley seconded. All others present in favor. Motioned passed.

### **Information Sharing**

#### **Complaints Received**

Commissioners received a summary of the complaints the Housing Department has received since the last meeting.

### **Adjournment**

There being no further business to come before the Commission, the meeting adjourned at 4:58pm.

Minutes taken by:

*Ericka Lessears*

Ericka Lessears  
Recording Secretary

Respectfully submitted by:

*David Harris*

David Harris  
Department Director