

MEMORANDUM

OFFICIAL MEETING ANNOUNCEMENT: The City of Dubuque Housing Code Appeals Board will meet on Tuesday, December 20, 2011 at 4:30 p.m. at the Housing and Community Development Department, 350 W. 6th Street, Suite 312, in Dubuque.

AGENDA

1. Call to Order / Meeting Certification.
2. Certification of Minutes: 15 November 2011
3. Correspondence / Public Input:

At this time anyone may address the Board on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on your comments because of the notice requirements of the Iowa Open Meeting Law.

4. Consent Items:
The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

Freedom Properties, owner of 1262 University Avenue #1, is requesting an extension of time until 5/31/12

5. New Business.

Case #1

Tod Hollenback, owner of 2850 White Street, is requesting an extension until January 15, 2012, to move water heater power to a "house" power box.

This is a S8 Annual inspection.

Case #2

Susan Pluym, owner of 2044 White Street, is requesting an extension until September 1, 2012, to repair property extensively damaged by fire.

This is a General Housing inspection.

Case #3

Greg Neuwoehner, owner of 825 Kirkwood Street, is requesting an extension until June 1, to make repairs.

This is a General Housing inspection.

Case #4

Kurt Heine, K&J Assets, LLC, owner of 1856 Central Avenue, is requesting a variance for a second bedroom.

This is a Section 8 referral.

Owner has installed through-wall grills and exhaust fan for ventilation. Building Department has provided building codes that would allow the variance.

Case #5

Craig and Amy Smith, owners of 441 Winona Street, are requesting the dismissal and expungement of any finding that a violation occurred, and/or no further action is required on the part of the owner.

This is a General Housing initial.

Case #6

Roger Richard, owner of 1598 Washington Street, is appealing the fact that a rental license is required. He specifies that this is a rent-to-own agreement and that no rental license should be required.

This is a General Housing initial.

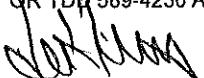
6. Old Business.

7. Information Sharing.

8. Adjournment.

All items are violations of the Dubuque Residential Housing Code unless otherwise stated. This notice is given pursuant to Title 6 Chapter 6, Code of Iowa, and applicable regulations of the City of Dubuque, Iowa.

NOTICE: ANY VISUAL OR HEARING IMPAIRED PERSONS NEEDING SPECIAL ASSISTANCE OR PERSONS WITH SPECIAL ACCESSIBILITY NEEDS SHOULD CONTACT THE HOUSING DEPARTMENT AT 589-4231 OR TDD 589-4230 AT LEAST 48 HOURS PRIOR TO THE MEETING.


DAVID HARRIS
DEPARTMENT DIRECTOR
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