

COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING UNAPPROVED MINUTES

DATE: October 17, 2012
TIME: 5:30 p.m.
PLACE: Housing & Community Development Department
Historic Federal Building
350 W. 6th Street, Dubuque, Iowa 52001

Vice Chairperson Maloy called the meeting to order at 5:33 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present:	Theresa Caldwell David Shaw	Peter Koshakji Tom Wainwright	Paula Maloy, SVM
Commissioners Absent:	Ann Michalski	Adam Rathje	Ricardo Woods
Staff Present:	Jane Glennon Jerelyn O'Connor	Alvin Nash Nikola Pavelic	Kris Neyen Aggie Tauke
Public Present:	None		

Certification of Minutes – September 5, 2012

Commissioner Caldwell motioned to approve the September 5, 2012 Commission meeting minutes. Commissioner Wainwright seconded. All others present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

None

New Business

Proposed Amendment to FY2012 & FY2013 Annual Action Plans

Aggie Tauke reviewed the proposed amendment reallocating remaining FY2012 Community Development Block Grant (CDBG) into the FY2013 Annual Action Plan activities. Based on the need for additional funding to meet demand for homeowner rehab projects, the Homeowner Rehab Program would increase by \$91,626. The amendment would also move \$125,244 from the Commercial/Industrial Building Rehab Revolving Loan fund into the Economic Development Financial Assistance Program. A public hearing is proposed for November 28 which allows for the required 30-day public comment period.

Commissioner Wainwright motioned to set a public hearing on the proposed amendment to FY2012 and FY2013 Annual Action Plans for Wednesday, November 28, in the Housing

Conference Room, Suite 312, Historic Federal Building. Commissioner Koshakji seconded. Roll call. All present in favor. Motion passed.

FY2014 CDBG Annual Action Plan

Aggie presented the details of the FY2013 Annual Action Plan for the Commission to review in preparation for the FY2014 Annual Action Plan. Funding levels for FY 2014 are still being determined.

Purchase of Services Application

Aggie presented a list of the 17 applications received for the Purchase of Services grant funding. The Subcommittee will meet to rank the applications. The Commission agreed to meet on Wednesday, November 14 at 5:30 p.m. to receive the Subcommittee's recommendation and approve a recommendation for Council.

Information Sharing

None

Adjournment

There being no further business to come before the Commission, Commissioner Shaw moved to adjourn. Commissioner Caldwell seconded. Motion passed by voice vote. Meeting was adjourned at approximately 5:48 p.m.

Minutes taken by:



Jane Glennon
Rehabilitation Programs Secretary

Respectfully submitted by:



Aggie Tauke
Community Development Specialist