

COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING UNAPPROVED MINUTES

DATE: November 14, 2012
TIME: 5:30 p.m.
PLACE: Housing & Community Development Department
Historic Federal Building
350 W. 6th Street, Dubuque, Iowa 52001

Chairperson Michalski called the meeting to order at 5:31 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

| | | | |
|-------------------------------|--------------------------------|------------------------------------|---------------|
| Commissioners Present: | Theresa Caldwell David Shaw | Paula Maloy, SVM Tom Wainwright | Ann Michalski |
| Commissioners Absent: | Peter Koshakji | Adam Rathje | Ricardo Woods |
| Staff Present: | Jane Glennon | Aggie Tauke | |
| Public Present: | None | | |

Certification of Minutes – October 17, 2012

Commissioner Maloy motioned to approve the October 17, 2012 Commission meeting minutes. Commissioner Shaw seconded. All others present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

None

New Business

Purchase of Services Application

Aggie presented the Purchase of Service Grant review Subcommittee's ranking summary for the eligible Purchase of Services grant funding applications along with various funding scenarios. Three applications did not receive ranking since the City Council agree to fund these agencies for three years beginning in FY13: Four Mounds HEART program for \$5000, Matter (formerly Dubuque Art Center) for \$15,000 and Opening Doors for \$15,000. In addition, the subcommittee determined that an application for equipment from the Dubuque Rescue Mission and an application from Helping Services for NE Iowa for strategic planning were not eligible.

The Commission proposed funding for nine programs based on the highest ranked purchase of service grant applications. In order to fund as many agencies as possible, the Commission proposed that Project Concern's Foster Grandparent Program (\$6,113), the Retired and Senior Volunteer Program (RSVP) (\$7,500) and Bell Tower Productions'

Youth Theater Program (\$6,345) be funded at their requested levels due to their size and the six other programs be funded at either forty percent (40%) or fifty percent (50%) of their requests depending on the amount of funding available in FY14 for purchase of services. This would result in a total funding level of \$108,582 at 40% (Recommendation A) or \$121,988 at 50% (Recommendation B). Funding for the agencies is summarized below:

| FY 2014 Purchase of Services Grant Application - Funding Recommendation | | | | | |
|---|--|------------------|---------------|---------------------|-----------|
| APPLICANT | PROJECT | AMOUNT REQUESTED | Total Ranking | CDAC Recommendation | |
| | | | | A | B |
| Project Concern | Foster Grandparent Program | \$6,113 | 73 | \$6,113 | \$6,113 |
| Retired and Senior Volunteer Program (sponsor Finley Hospital) | Retired and Senior Volunteer Program | \$7,500 | 71 | \$7,500 | \$7,500 |
| Dubuque Community Y | New Beginnings Shelter | \$20,000 | 70 | \$8,000 | \$10,000 |
| Bell Tower Productions | Youth Theater Program | \$6,345 | 69 | \$6,345 | \$6,345 |
| St John's Lutheran Church | Guest House at St John's Lutheran Church | \$21,000 | 67 | \$8,400 | \$10,500 |
| Dubuque Visiting Nurse Assoc. | My Healthy Pathway | \$18,059 | 60 | \$7,224 | \$9,030 |
| Operation New View | Community Outreach Services | \$25,000 | 59 | \$10,000 | \$12,500 |
| Lutheran Services in Iowa | Dubuque Community Wrap Around Services | \$25,000 | 53 | \$10,000 | \$12,500 |
| Project Concern | 2-1-1 Information and Referral | \$25,000 | 52 | \$10,000 | \$12,500 |
| Riverview Center | Dubuque Sexual Assault Therapist | \$25,000 | 51 | | |
| Clarke University | PALS and PLUS Programs | \$11,325 | 50 | | |
| Consumer Credit Counseling Service of Greater Dubuque | Counseling and Education Services | \$3,750 | 39 | | |
| | | | | | |
| POSG Requests only | | \$194,092 | | \$73,582 | \$86,988 |
| Previously Awarded Funding for FY13, FY14 and FY15 | | | | | |
| Four Mounds Matter (Formerly Dubuque Art Center) | HEART Part Time Development Director | \$5,000 | NA | \$5,000 | \$5,000 |
| Opening Doors | Opening Doors- Program Staff | \$15,000 | NA | \$15,000 | \$15,000 |
| | | \$15,000 | NA | \$15,000 | \$15,000 |
| Total FY14 Grant Funding | | \$229,092 | | \$108,582 | \$121,988 |

Commissioner Shaw motioned to approve the Purchase of Services Grant Recommendations A & B and forward to the City Council for inclusion in the FY2014

budget process. Commissioner Wainwright seconded. All present in favor. Motion passed.

Staff will notify the Purchase of Services applicants when the recommendation is forwarded to Council.

Information Sharing

Staff noted that the tight City budget schedule will delay the Commission's review of the FY2014 Annual Plan until the December meeting.

Adjournment

There being no further business to come before the Commission, Commissioner Shaw moved to adjourn. Commissioner Maloy seconded. Motion passed by voice vote. Meeting was adjourned at approximately 5:58 p.m.

Minutes taken by:



Jane Glennon
Rehabilitation Programs Secretary

Respectfully submitted by:



Aggie Tauke
Community Development Specialist