

## COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING UNAPPROVED MINUTES

**DATE:** December 12, 2012  
**TIME:** 5:30 p.m.  
**PLACE:** Housing & Community Development Department  
Historic Federal Building  
350 W. 6<sup>th</sup> Street, Dubuque, Iowa 52001

Chairperson Michalski called the meeting to order at 5:35 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Theresa Caldwell      Paula Maloy, SVM      Ann Michalski  
Adam Rathje      David Shaw      Tom Wainwright

**Commissioners Absent:** Peter Koshakji      Ricardo Woods

**Staff Present:** Jane Glennon      Alvin Nash      Aggie Tauke

**Public Present:** None

### Certification of Minutes – November 28, 2012

Commissioner Wainwright motioned to approve the November 28, 2012 Commission meeting minutes. Commissioner Rathje seconded. All others present in favor. Motion passed.

### Correspondence / Public Input

None

### Old Business

None

### New Business

#### **FY 2014 Annual Action Plan**

Staff Aggie Tauke distributed and reviewed a summary of the proposed FY2014 Annual Action Plan. FY2014 allocations are based on FY2013 funding until Congress defines funding levels. Funding for Information and Referral is proposed at \$12,500, based on their Purchase of Services application request pending Council approval. Aggie requested the Commission set a public hearing for January 2 for citizen input following a required fifteen day comment period.

Following discussion, Commissioner Caldwell motioned to set a public hearing on the FY2014 CDBG Annual Action Plan for Wednesday, January 2, 5:30 p.m. in the Housing Conference Room, 350 West 6<sup>th</sup> Street, Suite 312, Historic Federal Building. Commissioner Shaw seconded. Roll call. All present in favor. Motion passed.

### **Purchase of Services Grant Applications**

Staff Aggie Tauke noted the City Council requested the Commission reconsider the funding recommendations for the FY 14 Purchase of Services Grant applications based on concerns from Operation: New View, a public agency established through a 28E agreement. The Commission reviewed the agency's purpose and found that they should apply for City funding through the City's budget process as a "contracted service."

Commissioner Maloy motioned to remove Operation: New View from the Purchase of Services Grant funding process, define them as a "contracted service," and move the funding previously applied to Operation: New View to the Riverview Center, "Dubuque Sexual Assault Therapist" application. Commissioner Wainwright seconded. Commissioner Caldwell cast a dissenting vote. All others present in favor. Motion passed.

### **Information Sharing**

The City Clerk's office reported that the following Commission terms will expire on February 15, 2012: Theresa Caldwell, Peter Koshakji and Paula Maloy. Aggie requested Commissioners re-apply by January. She also noted that Janice Craddieth has applied for the vacant seat on the Community Development Advisory Commission.

### **Adjournment**

There being no further business to come before the Commission, Commissioner Wainwright moved to adjourn. Commissioner Caldwell seconded. Motion passed by voice vote. Meeting was adjourned at approximately 5:51 p.m.

Minutes taken by:



Jane Glennon  
Rehabilitation Programs Secretary

Respectfully submitted by:



Aggie Tauke  
Community Development Specialist