

COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING UNAPPROVED MINUTES

DATE: January 2, 2013

TIME: 5:30 p.m.

PLACE: Housing & Community Development Department
Historic Federal Building
350 W. 6th Street, Dubuque, Iowa 52001

Chairperson Michalski called the meeting to order at 5:33 p.m. via telephone following staff assurance of compliance with Iowa Open Meeting Law. Vice Chairperson Maloy chaired the meeting.

Commissioners Present: Theresa Caldwell Janice Craddieth Paula Maloy, SVM
Ann Michalski (via phone)
Adam Rathje David Shaw Tom Wainwright

Commissioners Absent: Peter Koshakji Ricardo Woods

Staff Present: Jane Glennon Jerelyn O'Connor Aggie Tauke

Public Present: None

Certification of Minutes – December 12, 2012

Commissioner Caldwell motioned to approve the December 12, 2012 Commission meeting minutes. Commissioner Wainwright seconded. Janice Craddieth abstained. All others present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

None

New Business

Welcome Returning Commission Member and Oath of Office

Commissioner Michalski welcomed returning Commissioner Janice Craddieth. Janice previously served on the Commission prior to relocating. Commissioner Maloy administered the Oath of Office to Janice.

Public Hearing: FY 2014 Annual Action Plan

Commissioner Shaw motioned to open the public hearing. Commissioner Rathje seconded. All present in favor. Motion passed.

Staff Aggie Tauke reviewed the FY14 Annual Action Plan for the Community Development Block Grant (CDBG) activities. She noted that the Plan currently being reviewed was adjusted to meet the administrative cap. Neighborhood Development Services and Staff has been decreased by \$2,132 and First Time Homebuyer Program has increased by the same amount. There was no public comment.

Following discussion, Commissioner Caldwell motioned to close the public hearing. Commissioner Craddieh seconded. All present in favor.

Commissioner Michalski motioned to approve the FY 2014 CDBG Annual Action Plan as presented and submit to the City Manager and City Council for review and approval. Commissioner Caldwell seconded. All present in favor. Motion passed.

Information Sharing

Staff noted that Commission terms will expire on February 15, 2012 for Theresa Caldwell, Peter Koshakji and Paula Maloy. Commissioner Caldwell and Commissioner Maloy confirmed they have reapplied.

Aggie distributed a current list of Community Development Advisory Commission members including contact information.

Adjournment

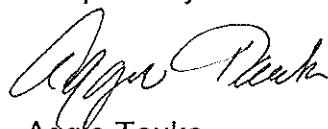
There being no further business to come before the Commission, Commissioner Craddieh moved to adjourn. Commissioner Rathje seconded. Motion passed by voice vote. Meeting was adjourned at approximately 5:48 p.m.

Minutes taken by:



Jane Glennon
Rehabilitation Programs Secretary

Respectfully submitted by:



Aggie Tauke
Community Development Specialist