

MINUTES OF HOUSING CODE APPEALS BOARD

DATE: 20 August 2013

TIME: 4:30 p.m.

PLACE: Housing and Community Development Department

Chairperson Robert Schaub called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present:	Fred Miller Mary Gotz	Robert Schaub	David Young
Staff Present:	Tami Ernster Ben Pothoff	Robert Boge Joe Kirk	Roger Benz Tim Moler
Public Present:	Robert Chui Brett Schueller	Marilyn McDermott	Jake Willey

Review and Certification of Minutes of 18 June 2013 Housing Code Appeals Board Meeting

David Young motioned to approve the minutes. Mary Gotz seconded. Motion passed 4-0.

Correspondence/Public Input

There was no correspondence or public input.

Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

Constantine Diamandakis, owner of 2070 Pasadena Drive, is requesting an extension of time to 9/16/13

Virginia Jahnke, owner of 3199 JFK Road, is requesting an extension of time to 9/30/13

Greg Prehm, owner of 1392 Main Street, is requesting an extension of time to 10/17/13

Jesse McIntyre, owner of 3510 Pennsylvania Avenue #305, is requesting an extension of time to 10/5/13

Janet Amling, owner of 969 Oxford Street, is requesting an extension of time to 9/28/13

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

David Young motioned to accept the consent agenda. Mary Gotz seconded. Motion passed 4-0.

New Business

CASE #1

Jake Willey, owner of 450 W Locust Street, is requesting an extension of time to make repairs. He is waiting to hear on tax rebates and grants from the Planning and Zoning Department.

This is a General Housing Inspection.

Mr. Willey informed the Board that he is not making repairs because he has a potential buyer. The building is secure and he will inform the new owners of the required repairs. David Young motioned to give a three-month extension for repairs. Mary Gotz seconded. Motion passed 4-0.

CASE #2

Brett Schueller, owner of 730 Kirkwood Street, is requesting an extension of time until November 1, 2013.

This is a General Housing Inspection.

David Young motioned to grant a 90 day extension. Fred Miller seconded. Motion passed 4-0.

CASE #3

Jeff Sheets, owner of 1262 University Avenue #3, is requesting an extension of time until November 1, 2013.

This is a Section 8 Annual Inspection.

David Young motioned to approve a 90 day extension. Mary Gotz seconded. Motion passed 4-0.

CASE #4

Marilyn McDermott, owner of 1064 Cleveland Avenue, is requesting a variance on a ceiling heit in the attic bedroom, bathroom, and first floor bedroom, as the rooms are existing construction and would be difficult to change.

This is a General Housing Inspection.

David Young motioned to that due to practical difficulties or unnecessary hardships on making repairs, that the Board approve the variance. Mary Gotz seconded. Motion passed 4-0.

CASE #5

Robert Miller, owner of 1535 Bluff Street #2, is requesting an extension of time until September 5, 2013.

This is a Section 8 Annual Inspection.

David Young motioned to grant the extension. Fred Miller seconded. Motion passed 4-0.

CASE #6

Robert Chui, owner of 1611 Main Street, is requesting an extension of time until September 30, 2013.

This is a Section 8 Annual Inspection.

Mr. Chui asked that he be granted an extension to November 1st. Robert Boge advised the Board that Mr. Chui would have to take care of the peeling paint issues by August 31, and could have until November 1, 2013 to repair the soffits. Fred Miller motioned to grant the two extensions. David Young seconded. Motion passed 4-0.

CASE #7

Jean Donovan, owner of 2224 Grace Street, is requesting a variance for a first floor hall bathroom that lacks ventilation.

This is a General Housing Inspection.

This was a bathroom added after initial construction of the property. As it was on the first floor, the Board determined the variance should be denied. Fred Miller motioned to deny the variance. David Young seconded. Motion passed 4-0.

CASE #8

James Yager, owner of 818½ Lincoln Avenue, is requesting an extension of time until September 24, 2013.

This is a Section 8 Initial Inspection.

Fred Miller motioned to grant the extension. David Young seconded. Motion passed 4-0.

CASE #9

Aaron Toskey, owner of 313 E 22nd Street, is requesting an extension of time until September 9, 2013.

This is a Section 8 Annual Inspection.

Fred Miller moved to grant an extension to September 9, 2013. David Young seconded. Motion passed 4-0.

CASE #10

Stephen D Graham, owner of 2520 Elm Street, is requesting an extension of time until November 30, 2013.

This is a General Housing Inspection.

David Young motioned to grant an extension to November 30, 2013. Mary Gotz seconded. Motion passed 4-0.

Old Business

There was no business to discuss.

Information Sharing

There was no information to share.

Adjournment

David Young motioned to adjourn the meeting. Fred Miller seconded. Motion passed 4-0. The meeting was adjourned at 5:10 p.m.

Minutes prepared by:

Tami Ernster

Tami Ernster
Permit Clerk

Respectfully submitted:

Robert Boge

Robert Boge
Housing Inspection Supervisor