

**CITY OF DUBUQUE  
HUMAN RIGHTS COMMISSION  
MEETING MINUTES OF  
March 10, 2014**

Commissioner Allen called the meeting of the Dubuque Human Rights Commission to order at 4:30 p.m. on Monday, March 10, 2014, at the City Hall Annex, 1300 Main Street, Conference Room II, Dubuque, Iowa.

**Roll Call:**

Present:	Anthony Allen, Chair Andrea Beacham Andrea Helgager Miquel Jackson	Howard Lee Tom LoGuidice Chris Ostwinkle RRS Stewart, Vice-Chair
Absent:	Jeff Lenhart	
Staff:	Carol Spinoso	Manisha Paudel

**Reflections:**

Commissioner Beacham announced that Rachael Ferraro will be speaking and showing the film "Trans" at the next PFAG meeting on March 18 at 7:00 p.m. at St. Luke Methodist Church.

**Approval of Minutes:**

Commissioner LoGuidice moved to approve the meeting minutes of February 10, 2014. Commissioner Jackson seconded. All in favor.

**Reports:**

**Caseload Report**

The February 2014 caseload report was received and filed.

**Chairperson's Report**

Commissioner Allen reported: 1) the Black Men Coalition received a Dubuque365 Impact Award for their work on The Manhood Project; 2) he was elected Secretary for the NAACP; and 3) he accompanied Manisha, Nikola, Anderson, and Abeni to Cedar Falls to attend the African American Children and Families Conference on February 28.

**Director's Report:**

Manisha reported that round three of City Life began March 6. Boards & Commissions Intercultural Communication Training is set for March 24 and April 7, from 6:00 p.m. to 8:30 p.m. at the Library. The registration deadline is March 20. The next round of Intercultural Leadership Workshop training is set for April 10, 12, 24 and 26. Applications should be submitted by March 21. Manisha reminded commissioner that Taste of World is Saturday, March 22 from 11:00 a.m. – 2:00 p.m. at Five Flags.

**Standing Items:**

**Goal #3: Discuss Criminal Justice procedures as they relate to racial disparities**

Chief Dalsing provided arrest statistics that he had been compiling for 2013. He distributed statistics on arrests, traffic, drug charges, and all charges; a map of the city based on census tracts; an example of the monthly audit questionnaire; and raw data. In reviewing raw data, the Chief looks are variables and safeguards. He is limited by what the software can do so there is a lot of hand analysis and tallying. He stated that he would be willing to attend another meeting to answer any question once they have had time to review the documents.

The Chief provided information on a basic traffic stop. He stated that all arrests are digitally recorded and that begins automatically when the lights are turned on. Individuals can view those recordings at the DLEC.

### **New Business:**

#### Election of Officers

Commissioner Allen opened the floor for nominations for Chair. Jackson nominated Allen. Beacham nominated Helgager. Nominations closed. Paper ballot vote: six votes for Allen and one vote for Helgager. Commissioner Allen will remain Chairperson.

The floor was opened for nominations of Vice-Chair. Beacham nominated Helgager. Jackson nominated Stewart. Nomination closed. Paper ballot vote: three votes for Stewart, three votes for Helgager, with one commissioner abstaining. Tie vote. Second round of voting: Four votes for Helgager and three votes for Stewart. Helgager will serve as Vice-Chair.

### **Old Business:**

#### Review and Discuss Goals

##### Goal #1: Strengthen DHRC Relationships - Allen, Beacham, Helgager, Jackson, Lenhart, Ostwinkle

Commissioner Allen reported that Goal 1 & 2 subcommittees met together which resulted in six commissioners being present. The concern is that with 2/3 of the commission present, that they would need to take any recommendations back to the full commission for approval. He encouraged subcommittee members to solicit community members to serve on the various subcommittees to alleviate that problem. It was suggested that they talk about that process looking at the ordinance, administrative rules, and perhaps parliamentary procedures at the retreat.

The commissioner retreat is confirmed for the afternoon of Saturday, March 22<sup>nd</sup>, 1:30 p.m. to 6:30 p.m. at Four Mounds.

##### Goal #2: Improving Effectiveness and quality of meetings – Beacham, Helgager, Lee, LoGuidice, Ostwinkle

Commissioner Allen suggested that they look at their calendars to decide which day and time works best to achieve full commission attendance at regular meetings. Carol will conduct a doodle poll to determine which day and time works best for all.

##### Goal #4: Education and communication regarding Housing – Allen, Lee, Lenhart, Stewart

Letters were sent to community/organization liaisons and neighborhood associations to reconnect and see how they can work in partnership. Commissioner Ostwinkle suggested that the group decide procedurally, whether subcommittees act on their own, or would they need to bring any action back to the whole body for approval. Commissioner Allen stated that protocol is that the subcommittees do their work on the initiatives and then bring recommendations back to the entire commission for approval.

##### Goal #5: Participate in Inclusive Dubuque process: Allen, Helgager, Jackson, Lenhart, LoGuidice, Stewart

Select liaisons to organizations:

Black Mens Coalition – Allen attends as a committee member

Day of Peace Organizing Committee – Stewart attends as a committee member

DCPR – Primary liaison Beacham, alternate liaison (needed)

DDRC – Primary Stewart, alternate (needed)

Housing Commission – Primary Allen, alternate LoGuidice

NAACP – Jackson

Transit Advisory - Stewart attends as a committee member

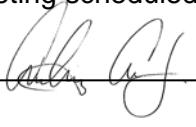
Speakers Bureau – Otwinkle  
Faces & Voices – LoGuidice  
Inclusive Dubuque – LoGuidice  
PFLAG – Beacham attends as committee member

Commissioners not present should review the list to determine involvement. Allen will prepare a draft letter to update the City Council on commission activities. Commissioners will review that letter at next month's meeting.

**Adjournment:**

Motion to adjourn by Commissioner Beacham, second by Commissioner Otwinkle. All in favor. The meeting of the Human Rights Commission adjourned at 6:00 p.m.

Commissioner Jackson will lead the next regular meeting scheduled for Monday, April 14, 2014.

Minutes approved as submitted: 

Minutes approved as corrected: \_\_\_\_\_