

**Minutes**  
**The Dubuque Transit Advisory Board Meeting**  
**Thursday, July 11, 2013**  
**4:15 p.m. to 6:00 p.m.**

**Federal Building**  
**Second Floor, Room 223**

**Transit Advisory Board Members:**

<input checked="" type="checkbox"/> Joel Lightcap <i>Chair</i>	<input checked="" type="checkbox"/> Matt Esser	<input type="checkbox"/> George Enderson
<input checked="" type="checkbox"/> Rhonda Knight	<input checked="" type="checkbox"/> R.R.S. Stewart	

**Others Present**

<input type="checkbox"/> Vacant <i>The Jule Transit Director</i>	<input checked="" type="checkbox"/> Jodi Johnson <i>Jule Operations Supervisor</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>
<input checked="" type="checkbox"/> Gail Kuhle <i>ECIA</i>	<input checked="" type="checkbox"/> Candace Eudaley <i>ECIA Assistant Director</i>	<input checked="" type="checkbox"/> Michelle Huseman <i>Jule Mobility Coordinator</i>

**Public Present**

None

## **Call to Order**

The Dubuque Transit Advisory Board meeting was called to order by the Board Chair, Joel Lightcap at 4:25 p.m. Introductions were made at this time.

## **Review/approve the agenda for the Thursday, July 11, 2013 Dubuque Transit Advisory Board meeting**

Motion by Esser, second by Knight to approve the agenda for the Thursday, July 11, 2013 Dubuque Transit Advisory Board meeting. The motion passed unanimously.

Motion by RRS, second by Knight to amend the July 11, 2013 agenda to add agenda item, “Review and Approve the Day of Peace Activities and The Jule as Co-Sponsor of the Proclamations”. The motion passed unanimously.

## **Review/approve the minutes of the Thursday, April 11, 2013 Dubuque Transit Advisory Board meeting**

It was noted the May meeting did not have a quorum.

Motion by Stewart, second by Esser to approve the minutes of the Thursday, April 11, 2013 Dubuque Transit Advisory Board meeting. The motion passed unanimously.

## **Manager's Report**

### **Review and recommend approval of the statistical data**

Johnson presented the FY2013 stats for approval. She indicated the total ridership for June was down due to school being out for the summer. She noted the June ridership for the Nightrider was also down due to school being out and a decrease in hours.

Johnson indicated there was no financial report.

Motion by Stewart, second by Esser to approve the Manager's report. The motion passed unanimously

## **Update**

### **Nightrider route**

Eudaley stated that the Jule has received a grant to fund one more year of the Nightrider Route which includes the summer of 2014. She indicated that City Council has received the College Contracts for the FY 2013-2014 for approval.

### **ARC Transfer Center**

Johnson reported the Grand Opening for the ARC Transfer Center will be held on August 15, 2013 at 11:30 a.m.

### **Bus Storage and Maintenance Facility**

Eudaley indicated the Tiger V Grant for the Bus Storage and Maintenance Facility has been submitted and the Environmental Assessment has been completed and sent to the FTA for approval.

### **Roof Replacement and Sprinkler System**

Eudaley stated the no proposals were submitted for the replacement of the roof and sprinkler system, therefore staff will need to go back out for a Request for Qualifications (RFQ).

### **Intermodal Center**

Eudaley reported the Feasibility Study for the Intermodal Center has been submitted to the FTA.

### **ITS**

Eudaley explained that there has been some issues with the ITS equipment install and a representative from Trapeze will be returning to the Jule review the issues.

### **Shopping Circulator Route**

Eudaley noted that the Jule has received a third year of funding for the Shopping Circulator.

### **Illinois DOT transits funds for East Dubuque Service**

Eudaley explained that staff has presented a cost proposal to the ILDOT to provide bus service to the City of East Dubuque and are waiting for a reply.

### **Consolidated Funding Public Hearing**

Kuhle stated there was no Public in attendance for the Consolidated Public Hearing held on May 10, 2013.

### **Project Pass**

Huseman stated that she was approached by Staci Martin from Project Concern about providing bus passes to the homeless. She noted that Project Concern had applied for a grant, in which they didn't receive, to purchase bus passes to be distributed to the homeless.

She explained that the Jule in partnership with the Community Foundation, the RTA and Project Concern were working to provide a funding source for the purchase of the bus passes. The Jule has sent a proposal to City council for approval to provide bus passes at a discounted rate of seventy-five cents.

### **Freeway to Fun**

Johnson stated that it was another positive year for the Freeway to Fun bracelet program.

## **Other Business**

### **Board and Commissioner Picnic**

Lightcap stated the Board and Commissioners Picnic will be held at Eagle Point Park on July 29, 2013. Lightcap stated if anyone was interested on attending to please contact the Dubuque City Clerk's office.

### **August meeting**

Kuhle indicated that the next meeting will be held on Thursday, August 8, 2013 at 4:15 p. m. in Room 223 of the Federal Building.

## **Board member comments**

### **BBQ in DBQ-Day of Peace**

Stewart announced the Day of Peace will be held at Loras College on Friday, September 20, 2013 with the BBQ in DBQ held at Clark College on Saturday, September 21, 2013.

Stewart then presented The 50<sup>th</sup> Anniversary of the "March of Washington for Jobs and Freedom" and the International Day of Peace proclamations for approval from the Transit Advisory Board to be listed as a sponsor of the events.

Motion by Stewart, second by Esser to approve the Day of Peace Event and The Jule as a Co-Sponsor of the Proclamations. The motion passed unanimously.

## **Public Comments**

There were no Public comments

## **Adjournment**

Motion by Esser, second by Knight to adjourn the July 11, 2013 Dubuque Transit Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 5:05p.m.

Respectfully submitted,

These minutes passed, approved and adopted on this \_\_\_\_\_ day of August 2013.

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Joel Lightcap, Chairperson  
Dubuque Transit Advisory Board