

MINUTES OF HOUSING CODE APPEALS BOARD

DATE: 17 June 2014

TIME: 4:30 p.m.

PLACE: Housing and Community Development Department

Chairperson Robert Schaub called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present:	Fred Miller Mary Gotz	Robert Schaub	David Young
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Staff Present:	Tami Ernster Ben Pothoff	Robert Boge Joe Kirk	Roger Benz
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Oath of Office for David Young

Review and Certification of Minutes of 19 November 2013 Housing Code Appeals Board Meeting

David Young motioned to approve the minutes. Mary Gotz seconded. Motion passed 4-0.

Correspondence/Public Input

There was no correspondence or public input.

Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

Mary Hollenback, owner of 1850 Ellis St #205, is requesting an extension of time to 6/20/14
Tri-State Property Management, owner of 665 Jefferson Street, is requesting an extension of time to 6/30/14
Bridget Prehm, owner of 2061 Washington Street, is requesting an extension of time to 7/1/14
Bridget Prehm, owner of 1506 Iowa Street, is requesting an extension of time to 7/1/14
Bridget Prehm, owner of 2044 White Street, is requesting an extension of time to 7/1/14
Bridget Prehm, owner of 1897 Clarke Drive, is requesting an extension of time to 7/1/14
Bridget Prehm, owner of 1504 Iowa Street, is requesting an extension of time to 7/1/14
Laufenberg and Larson, owner of 1900 Washington Street, is requesting an extension of time to 7/1/14
Laufenberg and Larson, owner of 726 Lincoln Avenue, is requesting an extension of time to 7/1/14
Laufenberg and Larson, owner of 366 W Locust Street, is requesting an extension of time to 7/1/14
David and Colleen Lindecker, owner of 1814 White Street, is requesting an extension of time to 7/1/14
BK Mitchell Group, LLC, owner of 2108 Jackson Street, is requesting an extension of time to 7/20/14
Randy Williams, owner of 516 Rhomberg Avenue, is requesting an extension of time to 7/31/14
Frank Kalb, owner of 2270 Jackson Street, is requesting an extension of time to 8/1/14

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

Bob Schaub asked that the properties owned by Bridget Prehm be lifted for further discussion. David Young moved to approve the balance of the consent agenda items. Mary Gotz seconded. Motion passed 4-0. Bob Schaub motioned that the properties owned by Bridget Prehm must be completed by July 1 and no further extensions would be allowed. David Young seconded. Motion passed 4-0.

New Business

CASE #1

Daniel Finn, owner of 2570 Jackson Street, is requesting a variance on the 2nd floor bedroom which is lacking egress windows.

This is a General Housing Inspection.

The Board expressed concern that there are different window size requirements for each department. Contractor took out a permit, but Building Department apparently did not inspect the windows. David Young motioned to grant the variance. Mary Gotz seconded. Motion passed 4-0.

Old Business

There was no business to discuss.

Information Sharing

There was no additional information to share.

Adjournment

David Young motioned to adjourn the meeting. Mary Gotz seconded. Motion passed 4-0. The meeting was adjourned at 5:10 p.m.

Minutes prepared by:

Tami Ernster

Tami Ernster
Permit Clerk

Respectfully submitted:

Robert Boge

Robert Boge
Housing Inspection Supervisor