

MINUTES

Government Body: CIVIL SERVICE COMMISSION
Date: February 20, 2015
Time: 2:30 PM
Place of Meeting: City Hall – Conference Room A, 50 W. 13th Street

Present: Commissioners Dan White, Betty Takes

Also present: Randy Peck, Jonathan Brown, Bob Green, John Klostermann

1. Approval of Minutes from meeting of January 15, 2015. Motion by Takes, Second by White to approve as submitted. Motion carried 2-0.
2. Schedule an entrance examination for the position of Environmental Coordinator. This will be a “take-home” style exam. Motion by Takes, Second by White authorizing Personnel Director Randy Peck to set the date for submission of applications and the exam deadline date. Motion carried 2-0.
3. Schedule an entrance examination for the position of Water Engineering Assistant. This will be a “take-home” style exam. Motion by Takes, Second by White authorizing Personnel Director Randy Peck to set the date for submission of applications and the exam deadline date. Motion carried 2-0.
4. Establish the passing score for the position of Mechanic. Testing for this position took place January 22, 2015. Motion by Takes, Second by White to set a passing score of 70 (70%) and above correct answers and certify the list for Mechanic as read for two years. Motion carried 2-0.
5. Motion by Takes, Second by White to adjourn at 2:40 p.m. Motion carried 2-0.

Civil Service Commission

Submitted by Pam McCarron, Permit Clerk