

## MINUTES OF HOUSING CODE APPEALS BOARD

**DATE:** 17 March 2015

**TIME:** 4:30 p.m.

**PLACE:** Housing and Community Development Department

Chairperson Robert Schaub called the meeting to order at 4:45 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present:	Fred Miller Mary Gotz	Robert Schaub	David Young
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Staff Present:	Tami Ernster	Bob Boge	Ben Pothoff
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Public Present:	Bob Mueller Alexis Rettenberger	Dave Stuart	Stuart Hoover
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### **Review and Certification of Minutes of 20 January 2015 and 3 February 2015 Housing Code Appeals Board Meetings**

David Young motioned to approve the minutes. Fred Miller seconded. Motion passed 4-0.

### **Correspondence/Public Input**

There was no correspondence or public input.

### **Consent Agenda**

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

There were no consent agenda items.

**ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).**

### **New Business**

#### **CASE #1**

Bob Mueller, owner of 2501½ Broadway Street, is requesting a variance on an attic bedroom.

This is a General Housing Inspection.

The attic space does not meet code requirements for ceiling height and board was concerned about height of the door frame and fire egress. David Young motioned to deny the variance. Mary Gotz seconded. Motion passed 4-0.

#### **CASE #2**

Dave Stuart, agent for 1509, 1511, 1589 and 1591 Bluff Street is requesting the Order of the Housing Officer be reversed on required repairs to the properties.

This is a General Housing Inspection.

This is a continuation from the meeting of January 20, 2015. Mr. Stuart was asked by Chairman Schaub if he had provided requested paperwork for the Board to review. As there was no information provided, David Young motioned to deny the request. Mary Gotz seconded. Motion passed 4-0.

### **Old Business**

#### **CASE #1**

Brenda Husemann, owner of 576½ W Locust Street, is requesting a variance on ventilation of the bathroom.

This is a General Housing Inspection.

This appeal was taken off the table at the January 20, 2015 meeting. As the owner failed to provide information on costs and work involved, David Young motioned to deny the variance. Fred Miller seconded. Motion passed 4-0.

#### **CASE #2**

Jake Willey, owner of 820 Rhomberg Avenue, is requesting an extension of time until January 31, 2015, to complete repairs. Owner would also like to request a variance for exhaust fans in bathrooms with no tub or shower.

This is a Section 8 Inspection.

This appeal was tabled at the meeting of January 20, 2015. This was untabled at this meeting to be discussed at the next meeting. Fred Miller motioned to remove this case from the table. David Young seconded. Motion passed 4-0.

### **Information Sharing**

Bob Boge shared that rates for inspections would go into effect on April 6, 2015. The Board was informed because there may be cases where fees may be appealed.

### **Adjournment**

David Young motioned to adjourn the meeting. Mary Gotz seconded. Motion passed 4-0. The meeting was adjourned at 5:40 p.m.

Minutes prepared by:

*Tami Ernster*

Tami Ernster  
Permit Clerk

Respectfully submitted:

*Robert Boge 6/15*

Robert Boge  
Housing Inspection Supervisor