

# COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING UNAPPROVED MINUTES

**DATE:** Wednesday, June 17, 2015

**TIME:** 5:30 p.m.

**PLACE:** Housing and Community Development Department  
350 W. 6<sup>th</sup> Street, Suite 312, Dubuque IA 52001

Commissioner Theresa Caldwell called the meeting to order at approximately 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Janice Craddieth Tom Wainwright  
Theresa Caldwell Michelle Hinke  
Sister Paula Maloy Rob Blok

**Commissioners Absent:** Ricardo Woods

**Staff Present:** Brenda Henry Erica Haugen Jerelyn O'Connor  
Kris Neyen Kim Glaser

## Public Present:

### **Certification of Minutes:**

Commissioner Maloy moved to approve the May 20, 2015 Commission meeting minutes. Commissioner Hinke seconded. Roll call. All present in favor. Motion passed.

## **Correspondence / Public Input**

None

## **Old Business**

None

## New Business

## 1. Match for Lead Paint Hazard Control Grant

a. Letter of Support

The Lead Program is asking for \$184,600 over a total of three year grant. This money will serve 13 single family homes or rental units. Staff Glaser shared that whenever possible they partner with other organizations to get more "bang for the buck." Staff Glaser also shared there will be Healthy Homes funding included to help with any health or safety concerns. This would go above the lead abatement. Assistance will be given to households that income-qualify and that have children under the age of 6 in the household. Commissioner Blok moved to approve the letter with the changes. Commissioner Craddieh seconded. Roll call. All present in favor. Motion passed.

2. Comments from Long Range Planning Advisory Commission on the Consolidated Plan

a. Receive and File

Commissioner Caldwell asked that the Advisory Commission correct their letter correcting the name of the Community Development Advisory Commission. The Advisory Commission provided comment that there is a need to provide more resources to create more affordable housing other than owner-occupied housing to better address the impediments to fair housing. Commissioner Hinke moved to receive and file the Plan. Commissioner Wainwright seconded. Roll call. All present in favor. Motion passed.

**Reports**

**Housing Commission Report** – The minutes of the Housing Commission were provided to the Commission. Staff Haugen went over the minutes. The Source of Income Committee are working on information data and the other group is working on the public information. Commissioner Maloy asked where information about the “Klan” was coming from. HUD posed a question on why the “Klan” still lingers in Dubuque. Staff Haugen stated HUD was questioning why there were several instances of Klan activity and the City addressed the concern.

**Neighborhood Development** – Jerelyn O’Connor reported that she has been working with one of the Source of Income subcommittees engaging citizen participation in the discussion.

**Housing & Community Development Reports** – Staff Haugen updated that the Consolidated Plan was submitted to HUD. They have 45 days to comment and make suggestions for changes. We are wrapping up our fiscal year, so she will be getting the year-end reports from the businesses receiving funding. Purchase of Services grants for the year starting in July. There are some new organizations receiving funds (the Domestic Violence Center and Almost Home Men’s Shelter).

Staff Neyen updated the Commission. The property at 1421 Elm Street will be closing next week and 2521 Stafford going to close on Friday, June 19, 2015. 767 University is waiting to get the OK to build a duplex on the land. 2300 Jackson will have the asbestos removal done on Friday, June 19. 2318 Washington – she is still waiting to close on it. 1667 Jackson – a CHI project – will be closing on Friday. Three of the new homebuyers are Section 8 voucher homeowners.

**Information Sharing -**

**Boards and Commissions Picnic** - Brenda took a tentative head count to provide. The Commission was informed they should be receiving something in the mail concerning this Picnic.

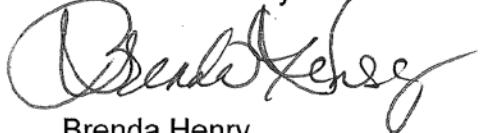
Commissioner Caldwell reminded everyone of the election of Officers being held at the next meeting on July 15, 2015.

Commissioner Caldwell also asked that the agenda and packets be sent out no later than the weekend before the meetings in order to be able to read all the information so they can be prepared for the meeting.

**Adjournment**

There being no further business to come before the Commission, Commissioner Maloy moved to adjourn. Commissioner Blok seconded. Meeting was adjourned at approximately 6:08 p.m.

Minutes taken by:



Brenda Henry  
Rehabilitation Programs Secretary

Respectfully submitted by:



Erica Haugen  
Community Development Specialist