



# MEMORANDUM

**OFFICIAL MEETING ANNOUNCEMENT:** The City of Dubuque Housing Code Appeals Board will meet on Tuesday, December 15, 2015 at 4:30 p.m. at the Housing and Community Development Department, 350 W. 6<sup>th</sup> Street, Suite 312, in Dubuque.

## AGENDA

1. Call to Order / Meeting Certification.
2. Certification of Minutes: October 17, 2015
3. Correspondence / Public Input:

At this time anyone may address the Board on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on your comments because of the notice requirements of the Iowa Open Meeting Law.

5. Consent Items:  
The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

Sharon Gaul, owner of 2555 Rhomberg Avenue, is requesting an extension to 5/31/16  
Epic Properties, owner of 742 West 8<sup>th</sup> Street, is requesting an extension to 5/16/16  
Dupaco Community Credit Union, owner of 2845 Pinard Street, is requesting an extension to 3/1/16

6. New Business.

Report on change to International Property Maintenance Code – Alvin Nash.

7. Old Business.

Report on CHANGE Program – Alvin Nash.

8. Information Sharing.

9. Adjournment.

All items are violations of the Dubuque Residential Housing Code unless otherwise stated. This notice is given pursuant to Title 6 Chapter 6, Code of Iowa, and applicable regulations of the City of Dubuque, Iowa.

NOTICE: ANY VISUAL OR HEARING IMPAIRED PERSONS NEEDING SPECIAL ASSISTANCE OR PERSONS WITH SPECIAL ACCESSIBILITY NEEDS SHOULD CONTACT THE HOUSING DEPARTMENT AT 589-4231 OR TDD 589-4230 AT LEAST 48 HOURS PRIOR TO THE MEETING

ALVIN NASH  
DEPARTMENT DIRECTOR  
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