

## MINUTES OF HOUSING CODE APPEALS BOARD

**DATE:** 17 November 2015

**TIME:** 4:30 p.m.

**PLACE:** Housing and Community Development Department

Chairperson Robert Schaub called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

|                        |                        |               |             |
|------------------------|------------------------|---------------|-------------|
| Board Members Present: | Ron White<br>Mary Gotz | Robert Schaub | David Young |
|------------------------|------------------------|---------------|-------------|

|                |                          |                           |                           |
|----------------|--------------------------|---------------------------|---------------------------|
| Staff Present: | Tami Ernster<br>Joe Kirk | Ben Pothoff<br>Roger Benz | Robert Boge<br>Alvin Nash |
|----------------|--------------------------|---------------------------|---------------------------|

|                 |                 |              |
|-----------------|-----------------|--------------|
| Public Present: | Brandon Merrick | Margie White |
|-----------------|-----------------|--------------|

### **Review and Certification of Minutes of 15 September 2015 Housing Code Appeals Board Meetings**

Ron White motioned to approve the minutes. Mary Gotz seconded. Motion passed 3-0.

### **Correspondence/Public Input**

There was no correspondence or public input.

### **Consent Agenda**

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

Exodus Holdings II LLC, owner of 1337 Main Street, is requesting an extension to 11/30/15  
Genesis Two Management Inc., owner of 483 Loras Boulevard, is requesting an extension to 11/30/15

**ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).**

Mary Gotz motioned to accept the consent agenda. David Young seconded. Ron White abstained. Motion passed 3-0.

### **New Business**

#### **CASE #1**

Brandon Merrick, owner of 765 Alpine Street, is requesting a variance on ventilation in all four unit bathrooms.

This is a General Housing Inspection.

All bathrooms are interior. The two on the top floor would need to feed directly through the rubber roof, which would cause leaking problems. Due to these issues, David Young motioned to grant the variance. Mary Gotz seconded. Motion passed 3-1 with Robert Schaub voting no.

Alvin updated the Board on both the Enhanced Neighborhood Support Program and the CHANGE Program. The Enhanced Neighborhood Support Program looks at improving neighborhood safety. The Comprehensive Housing Activities for Neighborhood Growth and Enrichment, or CHANGE looks at taking neighborhood properties and improving them to livable condition.

**Old Business**

There was no old business.

**Information Sharing**

There was no information to share.

**Adjournment**

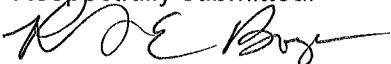
David Young motioned to adjourn the meeting. Ron White seconded. Motion passed 4-0. The meeting was adjourned at 5:00 p.m.

Minutes prepared by:



Tami Ernster  
Permit Clerk

Respectfully submitted:



Robert Boge  
Housing Inspection Supervisor