

MINUTES

Government Body: CIVIL SERVICE COMMISSION
Date: February 11, 2016
Time: 1:00 PM
Place of Meeting: City Hall, Conference Room A, 50 W 13th St.

Present: Commissioners: Dan White, Mary Lynn Neuhaus

Also present: Randy Peck, William O'Brien, Jonathan Brown, Kevin Klein, Mark Dalsing, Candace Eudaley, John Klostermann, Mark Murphy,

1. Approval of minutes from the January 8, 2016 meeting. Motion by Neuhaus to approve as submitted. Second by White. Motion carried 2-0.
3. Schedule promotional examinations for the positions of Police Lieutenant and Police Captain. Motion by Neuhaus to set the promotional exam for Police Captain on May 4, 2016 at 6 p.m. and Police Lieutenant on May 11, 2016 at 6 p.m. as recommended. Second by White. Motion carried 2-0.
4. Schedule a promotional examination for the position of Sewer Maintenance Foreman. Motion by Neuhaus to set the application deadline for February 26, 2016 at 5 p.m. with an exam date of March 10, 2016. Commissioner White to proctor. Second by White. Motion carried 2-0.
5. Schedule a promotional examination for the position of Foreman. Motion by Neuhaus to set the application deadline for March 11, 2016 at 5 p.m. with an exam date of March 24, 2016. Second by White. Commissioner Neuhaus to proctor. Motion carried 2-0.
5. Schedule a promotional examination for the position of Inspector II. This will be a "take-home" style exam. Motion by Neuhaus authorizing Personnel Director Randy Peck to set the date for submission of applications and the exam deadline date. Motion carried 2-0.
6. Schedule an entrance examination for the position of Landfill Equipment Operator. Motion by Neuhaus to set the application deadline for March 25, 2016 at 5 p.m. with an exam date of April 5, 2016. Second by White. Commissioner White to proctor. Motion carried 2-0.
7. Schedule an entrance examination for the position of Public Safety Dispatcher. Motion by Neuhaus to set the application deadline for March 4, 2016 at 5 p.m. with an exam date of March 30, 2016. Second by White. Commissioner Neuhaus to proctor. Motion carried 2-0.
8. Establish the passing score for the position of Lab Technician. Motion by White to set a passing point of 49.5% and certify the list for Lab Technician as read for two years. Second by Neuhaus. Motion carried 2-0.
9. Establish the passing score for the position of Lead Mechanic. Motion by Neuhaus to set a passing point of 92 (71.3%) and above correct answers and certify the list for Lead Mechanic as read for two years. Second by White. Motion carried 2-0.

10. Establish the passing score for the position of Serviceworker. Motion by Neuhaus to set a passing point of 58 (69.9%) and above correct answers and certify the list for Serviceworker as read for two years. Second by White. Motion carried 2-0.
11. Establish the passing score for the position of Scale Operator. Motion by White to set a passing point of 70 (70%) and above correct answers and certify the list for Scale Operator as read for two years. Second by Neuhaus. Motion carried 2-0.
12. Adjournment. Motion by White to adjourn at 1:35 p.m. Second by Neuhaus. Motion carried 2-0.

Civil Service Commission

Submitted by Pam McCarron, Permit Clerk