

# UNAPPROVED COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING MINUTES

**DATE:** Wednesday, June 15, 2016  
**TIME:** 5:30 p.m.  
**PLACE:** Housing and Community Development Department  
350 W. 6<sup>th</sup> Street, Suite 312, Dubuque IA 52001

Chairperson Michelle Hinke called the meeting to order at 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Rick Baumhover      Michelle Hinke  
Rob Blok II      Tom Wainwright  
Dean Boles      Julie Woodyard  
Janice Craddieth (arrived at 5:33 pm)

**Commissioners Absent:** Theresa Caldwell  
Lindsay James

**Staff Present:**      Erica Haugen  
Sarah Bennett

**Public Present:**      Ann Lorenz      Thomas Donsey  
Dawn Cogan  
Kaitlin Kellogg

## Certification of Minutes

None

## Correspondence / Public Input

None

## Old Business

None

## New Business

**Purchase of Service Grant – Grant Review Committee funding recommendations**  
Erica Haugen, Community Development Specialist, shared with the Commission the recommendations for funding for the 2017 Purchase of Service Grant. The Grant Review Committee, comprised of Commissioner Dean Boles, Commissioner Janice Craddieth, Commissioner Michelle Hinke, Commissioner Lindsay James, and Housing

Director Alvin Nash, scored and ranked 11 applications the City received. Of the 11, 9 organizations have been recommended to receive funding for projects the committee feels best fits the City's goals and priorities. The following organizations were recommended for funding:

NAME	Amount Recommended
1. St. Mark Youth Enrichment	20,000.00
2. Hillcrest Family Services	10,000.00
3. Opening Doors	20,000.00
4. Dubuque Dream Center	10,728.00
5. Lutheran Services of Iowa	2,500.00
6. Riverview Center	6,250.00
7. Cedar Valley Friends of the Family	10,000.00
8. St. John's Lutheran Church	10,728.00
9. My Gear Outreach	2,500.00

Haugen then requested the Commission consider the recommendations to forward to City Council for the June 20, 2016 meeting.

Commissioner Woodyard moved to approve the recommendations for the 2017 Purchase of Service Grant. Commissioner Craddieh seconded. Roll call. All present in favor. Motion passed.

#### **Information Sharing**

Haugen reminded the Commission that the Election of Officers will be held during the July CDAC Meeting.

#### **Adjournment**

There being no further business to come before the Commission, The meeting adjourned at 5:45 p.m.

Minutes taken by:

Sarah Bennett  
Recording Secretary

Respectfully submitted by:



Erica Haugen  
City of Dubuque Community Development Specialist