

MINUTES FOR HOUSING COMMISSION MEETING

DATE: Tuesday, July 26, 2016
TIME: 4:00 p.m.
PLACE: Housing and Community Development Department
350 West 6th Street, Suite 312; Dubuque, IA 52001

Chairperson Rick Baumhover called the meeting to order at 4:02 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present:	Rick Baumhover Amy Eudaley Wesley Heimke Robert McDonell	Coralita Schumaker (4:15 p.m.) Dorothy Schwendinger (via telephone) David Wall
Commissioners Absent:	Anna Fernandes	Jill Kedley
Staff Present:	Alvin Nash Teresa Bassler Scott Koch	Kris Neyen Tonya England
Public Present:	<i>None</i>	

Certification of Minutes – June 28, 2016 Housing Commission Meeting

Commissioner Robert McDonell moved to approve the minutes for the June 28, 2016 Housing Commission Meeting as submitted. Commissioner David Wall seconded. Roll call. All present in favor.

Correspondence/Public Input

None

Old Business

None

New Business

a) Janice Craddieth Resignation

Janice Craddieth's resignation was announced. The resignation will create a vacant position on the Housing Commission.

b) Appointment of a Liaison to Housing Trust Fund Advisory Committee

Commissioner Dorothy Schwendinger's term on the Housing Trust Fund Advisory Commission will expire on August 17, 2016; therefore, the Commission discussed appointing a liaison. McDonell moved to appoint Dorothy Schwendinger as the liaison to the Housing Trust Fund Advisory Committee. Wall seconded. Roll call. All present in favor.

c) 2016 Mandatory Fair Housing Training

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Teresa Bassler, Supervisor for Assisted Housing, spoke about a memo sent by Kelly Larson, Human Rights Director, regarding the 4-hour annual fair housing training-- which will be held at Dubuque County Emergency Training Facility and at Five Flags in the Majestic Room. All Commissioners on the Housing Commission are required to attend a training session. Tonya England, Recorder/Secretary for Assisted Housing, will email the commissioners the dates, times and locations of the training sessions.

Reports

a. Crime/Nuisance Property Report

Scott Koch, Investigator, stated that he has completed 523 background checks thus far for 2016; he predicts that the amount of background checks will slow down because of the change in issuing vouchers.

In April 2016 there were 1.76% program related arrests in Dubuque; 4.66% program related arrests occurred in May 2016. Koch said that 6 properties were added to the list for nuisance properties.

b. CDBG Advisory Commission Report

None

c. Rehab Report / Neighborhood Stabilization Program (NSP) PowerPoint

Kris Neyen, Rehabilitation Programs Supervisor, gave a presentation on the Neighborhood Stabilization Program (NSP). During the presentation, she spoke about how the program was awarded \$444,328 in 2009 and discussed properties which had been deconstructed or rehabilitated through the funding of the program.

Neyen also provided a handout (Future Properties for Sale) which contained information about properties that are currently in the process of being rehabilitated and are expected to be completed within a year.

A total of 10 properties have been rehabilitated through the program and property values have been increased. Neyen was recently informed that NSP will be ending. She will set up a meeting next week to view properties on which they are working and have England to notify the Housing Commissioner.

National Night Out will be held at 24th Street and Jackson Street on Tuesday, August 2, 2016.

d. Neighborhood Services

None

Information Sharing

a. Recommendation for Award for CY 2017 Family Self-Sufficiency Program (FSS) Competition (Funding for FSS Coordinators)

Teresa Bassler stated that the U.S. Department of Housing and Urban Development

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has recommended that the Housing & Community Development Department receive an award of \$132,478 for the funding of two Family Self-Sufficiency Coordinators for the 2017 calendar year.

b. New Comprehensive Plan

Alvin Nash, Director for Housing & Community Development Department, provided a copy of a memo dated June 10, 2016 from Michael C Van Milligen, City Manager, regarding the City of Dubuque Comprehensive Plan Consultant Selection.

c. Resiliency Committee

Nash provided updated information on the Resilient Community Advisory Commission (RCAC).

d. Report on Marginal Properties

A display for the Comprehensive Housing Activities for Neighborhood Growth & Enrichment (C.H.A.N.G.E.) program was presented and discussed by Nash.

Adjournment

There being no further business to come before the Commission, Commissioner Robert McDonell moved to adjourn the meeting. Commissioner Amy Eudaley seconded. Motion passed by voice vote. Meeting adjourned at 5:05 p.m.

Minutes taken by:

Tonya England
Recording Secretary


Respectfully Submitted:

Alvin Nash
Department Director