

MINUTES OF HOUSING CODE APPEALS BOARD

DATE: 16 August, 2016
TIME: 4:30 p.m.
PLACE: Room 223, Historic Federal Building

Chairperson Robert Schaub called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present: Robert Schaub David Young Ron White
Mary Gotz

Staff Present: Tami Ernster Ben Pothoff Robert Boge
Alex Rogan

Review and Certification of Minutes of 21 June 2016 Housing Code Appeals Board Meetings

David Young motioned to approve the minutes. Mary Gotz seconded. Motion passed 4-0.

Correspondence/Public Input

There was no correspondence or public input.

Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

Lisa Klossner, agent for 3520 Pennsylvania Ave #105, is requesting an extension of time to August 20, 2016
Jamie Joe Birch, owner of 1908 Schiller Street, is requesting an extension of time to January 3, 2017
Jacqueline Lee, owner of 2293 Schroeder Street, is requesting an extension of time to January 18, 2017
David Young, owner of 1572 Central Avenue, is requesting an extension of time to May 31, 2017

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

Mary Gotz motioned to accept the consent agenda. Ron White seconded. Motion passed 4-0.

New Business

CASE #1

Mary Jo Brooks, owner of 2790 University Avenue, is requesting an extension of time to December 31, 2016, to delay repairs and sell her property as is.

This is a General Housing inspection.

David Young motioned to approve the extension. Ron White seconded. Motion passed 4-0.

CASE #2

Ted Stackis, owner of 3103 Jackson Street, is requesting an extension of time to October 1, 2016, to make repairs on the property.

This is a General Housing inspection.

David Young motioned to approve the extension of time. Motion failed for lack of second. David Young motioned that this be placed on the next agenda for further discussion. Ron White seconded. Motion passed 4-0.

CASE #3

Anne Haas, agent for 90 Main Street, is requesting a variance on apartment size for unit 501.

This is a Section 8 Inspection.

David Young motion to approve the extension of time. Mary Gotz seconded. Motion passed 4-0.

ITEM #4

Update on International Property Maintenance Code and approved interpretations. Mary Gotz motioned to approve the approved interpretations. Ron White seconded. Motion passed 3-0 with David Young abstaining.

Old Business

There was no old business.

Information Sharing

There was no information to share.

Adjournment

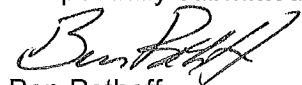
David Young motioned to adjourn the meeting. Ron White seconded. Motion passed 4-0. The meeting was adjourned at 4:545 p.m.

Minutes prepared by:



Tami Ernster
Permit Clerk

Respectfully submitted:



Ben Pothoff
Rental Licensing and Inspection Supervisor