



# Approved

**MINUTES  
CITY OF DUBUQUE LONG RANGE PLANNING ADVISORY COMMISSION  
REGULAR SESSION**

5:30 p.m.

Wednesday, March 15, 2017

City Council Chamber, Historic Federal Building

**Commissioners Present:** Vice Chairperson Pregler; Commissioners Charlie Winterwood, Alan Vincent, and Ron Collins.

**Commissioners Excused:** Chad Darter, Michael Wright, and Mark Dolson.

**Commissioners Unexcused:** None.

**Staff Members Present:** Laura Carstens, David Johnson, and Jill Connors.

**CALL TO ORDER:** The meeting was called to order by Vice Chairperson Pregler at 5:30 p.m.

**CERTIFICATION OF COMPLIANCE:** Staff presented an Affidavit of Compliance verifying that the meeting was being held in compliance with the Iowa Open Meetings Law.

**MINUTES:** Motion by Collins, seconded by Winterwood, to approve the minutes of the February 15, 2017 meeting as submitted. Motion carried by the following vote: Aye – Winterwood, Vincent, Pregler, and Collins; Nay – None.

**PUBLIC HEARINGS:** None.

**ACTION ITEMS:**

**South Pointe Housing Urban Renewal Area:** Staff Member Connors clarified this is the creation of two new districts. She noted South Pointe was already reviewed by the Commission, but new questions arose and the developer requested the application be withdrawn. She clarified it is the same application, but the map has changed to reflect the new route from the subdivision to the water tower. She noted the district will help the City pay for infrastructure that will serve the South Pointe Subdivision. Staff Members Connors clarified increment from the development will be allocated to low and moderate housing in the City.

The Commission asked when increment from recent housing TIFs will be used and where. Staff Member Connors noted City Staff is in the process of developing plans for the increment funds.

Motion by Winterwood, seconded by Vincent, to recommend approval of the South Pointe Housing Urban Renewal Area as it is consistent with the 2012 City of Dubuque

Comprehensive Plan. Motion carried by the following vote: Aye – Winterwood, Vincent, Pregler, Collins; Nay – None.

Derby Grange Housing Urban Renewal Area: Staff Member Connors reviewed the Derby Grange Housing Urban Renewal Area, noting the TIF will help fund installation of water lines. She added that recently, a request has been made to extend City water service to Timber Ridge and Rustic Point, and Rustic Point subdivision has requested to annex. She explained the TIF will assist with the extension of water and sanitary sewer.

The Commission asked about the status of the annexations. Staff Member Carstens noted Council will act on it at their March 20th meeting and it will be forwarded to the City Development Review Board for consideration, with hopes the property will officially be annexed in June.

The Commission asked what water lines are being assisted with TIF. Staff Member Connors stated the main lines are incented, but the developer pays for everything within the subdivision.

Motion by Vincent, seconded by Collin, to recommend approval of the Derby Grange Housing Urban Renewal Area as it is consistent with the 2012 City of Dubuque Comprehensive Plan. Motion carried by the following vote: Aye – Winterwood, Vincent, Pregler, and Collins; Nay – None.

**ITEMS FROM PUBLIC:** None.

**ITEMS FROM COMMISSION:** None.

**ITEMS FROM STAFF:**

2017 Comprehensive Plan: Planning Services Staff provided an update of past and future events for the new Comprehensive Plan. The Commission recommended the next workshop have stations so conversation can be better focused and heard.

Memo on By-Laws- Roll Call Vote: Staff Member Carstens reviewed the Commission's By-Laws and noted that voting procedure requires roll to be taken for each verbal vote. She noted this procedure will be used for all future meetings.

**ADJOURNMENT:** Motion by Collins, seconded by Winterwood, to adjourn the March 15, 2017 Long Range Planning Advisory Commission meeting. Motion carried by the following vote: Aye – Winterwood, Vincent, Pregler and Collins; Nay – None.

The meeting was adjourned at 5:55 p.m.

Respectfully submitted,



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Laura Carstens, Planning Services Manager

04/18/2017  
Adopted