

# MINUTES OF HOUSING BOARD OF APPEALS

**DATE:** 20 June 2017

TIME: 4:30 p.m.

**PLACE:** Housing Conference Room, Historic Federal Building

Vice Chairperson Dave Young called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present: David Young Ron White Mary Gotz  
Gil Spence

Staff Present: Ben Pothoff Alex Rogan Joe Kirk  
Robert Boag

Public Present: Susan Plym

Review and Certification of Minutes of 16 May 2017 Housing Board of Appeals Meeting

Gil Spence motioned to approve the minutes. Mary Gotz seconded. Motion passed 4-0.

### **Correspondence/Public Input**

There was no correspondence or public input.

## Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

There were no items on the consent agenda.

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE  
HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED  
IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN  
ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

Mary Gotz motioned to accept the consent agenda. Ron White seconded. Motion passed 4-0.

## New Business

CASE #1

Susan Pluym, owner of 2518 Central Avenue is requesting an extension of time to September 1, 2017, to complete repairs.

This is a General Housing Inspection.

Gil Spence motioned to approve an extension to August 15, 2017. Dave Young seconded. Motion passed 4-0.

CASE #2

E Thomas Downing, owner of 1957 University Avenue, is requesting an extension of time to September 30, 2017, to complete repairs.

This is a General Housing Inspection.

Mary Gotz motioned to approve the extension. Dave Young seconded. Motion passed 3-1.

CASE #3

MB&B LLC, owner of 1428 Washington, is requesting an extension of time to complete repairs.

This is a General Housing Inspection.

Mary Gotz motioned to grant an extension to September 27, 2017. Dave Young seconded. Motion passed 4-0.

Old Business

There was no old business.

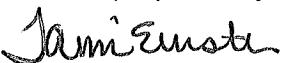
Information Sharing

Ben distributed a list of appeals from the last meeting and their status. He informed the Board that this would be a running list until the property issues are resolved.

Adjournment

Dave Young motioned to adjourn the meeting. Ron White seconded. Motion passed 4-0. The meeting was adjourned at 5:30 p.m.

Minutes prepared by:



Tami Ernster  
Permit Clerk

Respectfully submitted:



Ben Pothoff  
Rental Licensing and Inspection Supervisor