

Draft Minutes
The Dubuque Transit Advisory Board Meeting
Tuesday September 19, 2017
4:15 p.m. to 5:32 p.m.

Intermodal Transportation Center
Room 105

Transit Advisory Board Members:

Matt Esser George Enderson R.R.S. Stewart
 Carrie Lohrmann Dora Serna

Others Present

Candace Eudaley-Loebach Jodi Johnson
The Jule Transit Director *Jule Operations Supervisor*
 Maurice Jones Rachel Kilburg
City of Dubuque *The Jule Transit Intern*

Public Present

Call to Order

The Dubuque Transit Advisory Board meeting was called to order by Matt Esser, Board Chair at 4:15 pm.

Review/approve the agenda for the Tuesday September 19, 2017 Transit Advisory Board meeting

Motion by Enderson, second by Lohrmann. The motion passed unanimously.

Review/approve the minutes from the Thursday May 11, 2017 Transit Advisory Board meeting

Motion by Enderson, second by Lohrmann to approve the minutes with edits from the June Transit Advisory Board meeting. The motion passed unanimously.

Oath of Office

Esser, Board Chair, issued oath of office to Enderson.

Officers Election

Officers election tabled until next meeting in absence of Serna.

General Public Comments and Service Requests

To address complaints about Loras Boulevard transfer impacting the Express bus travel time, The Jule added a second Minibus-Express to serve all Express passengers who may miss it due to delayed travel times from the detour.

Managers' Report

a. Triennial Review Results

Eudaley-Loebach reported on the FTA Triennial Review. Resulting corrective actions include submitting ECHO requests through the City finance office, insure that other departments making purchases that will be charged to transit are bidding properly and including proper clauses in contracts, and demonstrate DBE goal achievement.

Capital Project Updates

a. Jule Operations and Training Center remains on schedule and bids for furniture is forthcoming.

b. As reported at the September 18 City Council meeting, Navistar engine failure issues currently impact all 12 International Medium-Duty buses. With City Council approval, The Jule will request to retire 6 buses early, repair 6 buses and purchase two used and three refurbished low-floor, Gillig buses. The legal department is working to add the City to an existing class-action lawsuit claiming Navistar knowingly provided a defective engine model.

c. Upcoming radio improvements will provide a more holistic and efficient communication process within the transit division and other city departments.

d. Bus stop improvements have been installed at priority stops including solar lighting, seating and reflective bus stoppers to help eliminate missed passengers. Rhomberg Avenue was reviewed for ADA-compliance and accessible pavements and a bus shelter have been installed and The Jule will continue to review stops for similar improvements.

- e. Funding requests through SRF have been submitted for the Midtown Transfer relocation.

Review Previous Goals and Set Goals for FY19-FY24 Budgets

Board members reached consensus to delay JFK Phase II project to 2020. All other goal-setting has been tabled for future meeting.

Resiliency Committee Liaison Topics

Lohrmann initiated discussion on current projects, goals, TAB duties, and resiliency efforts for an upcoming Resilient Community Advisory Commission presentation. Lohrmann established as liaison between TAB and Resiliency Committee. Eudaley-Loebach promoted the use of transit transfers for city departments to post outreach and marketing posters or informational materials.

Board Member comments

Board reached consensus on providing free single-ride passes to the BBQ in DBQ event.

Adjournment

Motion by Enderson, second by Lohrmann to adjourn the Dubuque Transit Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 5:34 p.m.

Respectfully submitted,

These minutes passed, approved and adopted on this 12th Day of October, 2017.



Matt Esser
Dubuque Transit Advisory Board