

## MINUTES OF HOUSING BOARD OF APPEALS

**DATE:** 15 August 2017

**TIME:** 4:30 p.m.

**PLACE:** Housing Conference Room, Historic Federal Building

Vice Chairperson Dave Young called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present: David Young Mary Gotz Gil Spence

Staff Present: Ben Pothoff Alex Rogan Joe Kirk  
Robert Boge Tami Ernster

Public Present: Christopher Lammer-Heindel Mike Felderman

### **Review and Certification of Minutes of 20 June 2017 Housing Board of Appeals Meeting**

Gil Spence motioned to approve the minutes. Mary Gotz seconded. Motion passed 3-0.

### **Correspondence/Public Input**

There was no correspondence or public input.

### **Consent Agenda**

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

There were no items on the consent agenda.

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

### **New Business**

#### **CASE #1**

Bridget Prehm, owner of 611 University Avenue is requesting an extension of time to July 1, 2018 to complete repairs.

This is a General Housing exterior complaint.

This property has almost reached its nine month limit for repairs. Mary Gotz motioned to approve an extension to August 28, 2017. Dave Young seconded. Motion passed 2-1.

#### **CASE #2**

McMahon Real Estate Rental, owner of 485/485½ W Locust Street, is requesting a variance on orders of the inspector.

This is a General Housing rental license inspection.

After discussion with the owner, it was determined the inspector would update the report for this property to reflect what was tenant responsibility. No vote was required for this case.

**Old Business**

Ben updated the disposition of past appeals.

**Information Sharing**

There was no additional information to share.

**Adjournment**

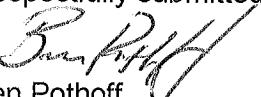
Dave Young motioned to adjourn the meeting. Gil Spence seconded. Motion passed 3-0. The meeting was adjourned at 5:20 p.m.

Minutes prepared by:



Tami Ernster  
Permit Clerk

Respectfully submitted:

  
Ben Pothoff  
Rental Licensing and Inspection Supervisor