

**City of Dubuque**  
**COMMISSION MEETING MINUTES**

**GOVERNMENTAL BODY:** Resilient Community Advisory Commission

**DATE:** October 5, 2017

**TIME:** 4:00 pm

**LOCATION:** Conference Room #1

City Hall Annex, 1300 Main St, Dubuque IA 52001

**MEMBERS PRESENT:** Sara Booth, Ben Darr (joined at 5:10), Stephanie Grutz, Carrie Lohrmann, Robin Kennicker, Laura Roussell, Leah Specht. Absent: Dean Boles, Steve Drahozal

**STAFF PRESENT:** Sustainable Community Coordinator Cori Burbach.

President Specht called the meeting to order at 5:00 p.m. Burbach confirmed that the meeting was in compliance with the Iowa Open Meeting Law.

**MINUTE APPROVAL:** Kennicker motioned, and Roussell seconded, approval of the minutes of the September 7, 2017 meeting. The motion passed unanimously.

**COMMISSIONER REPORTS:** Roussel requested that commissioner reports be moved up on the agenda. Roussell and Lohrmann shared their learnings from the Growing Sustainable Communities conference held on October 3-4, 2017. They led a discussion on how the RCAC can best utilize STAR certification and best practices to guide their work. Use of the STAR framework is highlighted in the implementation chapter of the Imagine Dubuque comprehensive plan. Lohrmann also shared her experience in the Government Alliance on Race and Equity and asked Burbach to explore opportunities for the RCAC to participate in equity training.

**PUBLIC COMMENT:** Paul Schultz, President of Green Dubuque, addressed the Commission. Based on his participation in the Growing Sustainable Communities conference, he is interested in working with the RCAC to identify more ways for the community to get involved in resiliency and local government work, especially involving youth in climate work.

**OLD BUSINESS: STATE LEGISLATIVE PRIORITIES:** The Commission reviewed the draft state legislative priorities and did not recommend any additions or changes.

**COMMUNITY ENERGY STRATEGY:** Burbach presented the outline for a community energy strategy, one of the City Council's FY2018-19 priorities. Commissioners advised that the strategy should include a strong quantitative analysis of the GHG emissions improvements experienced from energy efficiency and renewable energy. Engagement of renters and landlords is also an important equity issue. Further information will be presented at future RCAC meetings.

**DESIGN AND RESILIENCY TEAM:** Burbach presented an overview of the Design and Resiliency Team technical assistance visit, which took place September 11-13. The full report will be presented to the RCAC in December.

**SUSTAINABLE DUBUQUE COMMUNITY GRANTS:** Ten applications were received. All commissioners should score grants. A subcommittee of Roussell, Grutz, and Kennicker will meet to review combined scores and present a recommendation to the full Commission at the November meeting.

**COMMISSIONER REPORTS:** Lohrmann presented the Commission with the work of the Transit Advisory Board. The TAB primarily focuses on the Jule transit system. Priorities include speed of the system, ridership experience, and safety. She would like to see the TAB reach out to the larger transportation system. The RCAC can help the TAB think more intentionally about equity, focusing on service delivery to underserved populations, and improved public outreach to increase ridership.

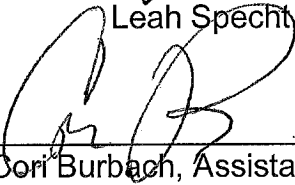
**NEXT MEETING:** Thursday December 5, 2017, 5:00 PM at City Hall Annex.

**ADJOURNMENT:** Darr moved, and Kennicker seconded, to adjourn at 6:32 pm. The motion passed unanimously.

Minutes approved by: \_\_\_\_\_

  
Leah Specht, Commission Chair

Prepared by: \_\_\_\_\_

  
Cori Burbach, Assistant City Manager