

MINUTES OF HOUSING BOARD OF APPEALS

DATE: 17 October 2017

TIME: 4:30 p.m.

PLACE: Housing Conference Room, Historic Federal Building

Vice Chairperson Dave Young called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present:	David Young	Mary Gotz	Ron White
	Christoffer Lammer-Heindel		

Staff Present:	Ben Pothoff	Alex Rogan	Joe Kirk
	Robert Boge	Tami Ernster	

Public Present:	Margie White	Lloyd Hogan	Rob Hess
	Mike Felderman		

Review and Certification of Minutes of 15 August 2017 Housing Board of Appeals Meeting

Ron White motioned to approve the minutes. Mary Gotz seconded. Motion passed 4-0.

Correspondence/Public Input

There was no correspondence or public input.

Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

Genesis Two Management LLC, owner of 1337 Main #2 is requesting an extension of time to January 31, 2018.
Genesis Two Management LLC, owner of 483 Loras #6 is requesting an extension of time to January 31, 2018.

Christoffer Lammer-Heindel motioned to approve the consent Agenda. Mary Gotz seconded. Motion passed 4-0.

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

New Business

CASE #1

Mike Felderman, owner of 485 ½ W Locust Street, is requesting a walk-through of the rental property to review and discuss various items.

This is a General Housing inspection.

Christoffer Lammer-Heindel moved that the owner comply with all required repairs as stated in the inspection report. Ron White seconded. Motion passed 4-0.

CASE #2

Lloyd Hogan, owner of 2647 Washington Street, is contesting a missed inspection fee.

This is a General Housing rental license inspection.

Mary Gotz motioned to waive the fee due to confusion by the owner on how it was considered a missed inspection. Ron White seconded. Motion passed 3-1.

CASE #3

Rob Hess, agent of 952/954 W 5th Street, is requesting orders to repair a roof be dismissed.

This is an Assisted Housing inspection.

Christoffer Lammer-Heindel motioned that the owner bring the roof into compliant. Dave Young seconded. Motion passed 4-0.

Old Business

Ben updated the disposition of past appeals.

Information Sharing

There was no additional information to share.

Adjournment

Dave Young motioned to adjourn the meeting. Christoffer Lammer-Heindel seconded. Motion passed 4-0. The meeting was adjourned at 5:45 p.m.

Minutes prepared by:



Tami Ernster
Permit Clerk

Respectfully submitted:



Ben Pothoff
Rental Licensing and Inspection Supervisor