



Draft

**MINUTES
CITY OF DUBUQUE LONG RANGE PLANNING ADVISORY COMMISSION
SPECIAL SESSION**

5:30 p.m.

Tuesday, September 12, 2017

City Council Chamber, Historic Federal Building

Commissioners Present: Vice Chairperson John Pregler; Commissioners Chad Darter, Alan Vincent, and Michael Wright.

Commissioners Excused: Commissioners Ron Collins and Charlie Winterwood.

Commissioners Unexcused: None

Staff Members Present: Ose Akinlotan, Laura Carstens, David Johnson and City Manager Michael Van Milligen.

CALL TO ORDER: The meeting was called to order by Vice Chairperson Pregler at 5:33 p.m.

CERTIFICATION OF COMPLIANCE: Staff presented an Affidavit of Compliance verifying that the meeting was being held in compliance with the Iowa Open Meetings Law.

MINUTES: Motion by Wright, seconded by Vincent, to approve the minutes of August 23, 2017, as submitted. Motion carried by the following vote: Aye – Wright, Vincent, Darter, and Pregler; Nay – None.

PUBLIC HEARINGS:

Draft Imagine Dubuque Comprehensive Plan:

Motion by Wright, seconded by Vincent, to open the public hearing portion of the agenda. Motion carried by the following vote: Aye – Vincent, Wright, Darter, and Pregler; Nay- None. The public hearing was opened at 5:36 p.m.

Assistant Planner David Johnson introduced the Imagine Dubuque project and presenters including Planning Technician Ose Akinlotan and Mike Hoffman, Vice President, Teska and Associates.

Mr. Hoffman and Staff Members Johnson and Akinlotan provided a PowerPoint presentation outlining the format of the Draft Comprehensive Plan; the community engagement outreach tools, events and results; the content and key recommendations of each chapter in the plan; and the call to action for community partnerships and involvement for plan implementation, establishing priorities, and measuring success.

Vice Chairperson Pregler opened the agenda for public input regarding the Draft Comprehensive Plan.

Paul Shultz, 1008 Victoria Street, stated he serves as President of Green Dubuque and applauded the project for its comprehensive and inclusive engagement. He stated he would like to view the appendix which contains the economic analysis to determine the community's capacity and abilities to implement the plan.

Mr. Shultz identified the community facilities that were not incorporated within Chapter 7 of the plan. He noted the food scrap program is limited to two-tons a week and building capacity for that program will be important in the future. He stressed the importance of developing and maintaining recycling and composting data to determine what tonnage is making it to market. He stressed the importance that waste be viewed as an asset and the value of developing a solid waste comprehensive plan in the future. He explained zero-waste goals does not mean a community will get to zero; rather, the point is we need to work towards reducing waste and viewing waste as an asset with value. Mr. Schultz cited selling compost to the community as a means of generating value to help increase capacity. He noted Green Dubuque will be happy to partner with the community on these initiatives in the future.

Mr. Schultz stated he served a Climate Fellow in the ICMA Fellowship program. He noted climate does not appear to be much of a filter in the new comprehensive plan. He stated it will be an important issue for communities to consider in their future planning efforts and something for Dubuque to look at as the community moves forward.

The Commission thanked Mr. Schultz and Green Dubuque for their commitment to Imagine Dubuque and the community.

The Commission received and filed all written correspondence provided for the public hearing by the Planning Services staff in the form of a staff memo with recommendations for disposition.

Motion by Vincent, seconded by Darter, to close the public hearing portion of the agenda. Motion carried by the following vote: Aye – Vincent, Wright, Darter and Pregler; Nay – None. The public hearing was closed at 6:30 p.m.

Vice Chairperson Pregler thanked the community, City Staff, and consultants for their hard work and complemented the content and design of the plan.

The Commission discussed how the community will measure performance of the plan outcomes. Vice Chairperson Pregler stated the importance of the plan being used early to inform annual goal setting, project planning, and budget development, rather than making connections after goals and projects are developed. He explained specific processes will need additional discussion after the plan is adopted.

Motion by Darter, seconded by Wright, to recommend to City Council adoption of Imagine Dubuque 2037: A Call to Action – 2017 Comprehensive Plan as presented. Motion carried by the following vote: Aye – Vincent, Wright, Darter, and Pregler; Nay – None.

ACTION ITEMS: None.

ITEMS FROM PUBLIC: None.

ITEMS FROM COMMISSION: None.

ITEMS FROM STAFF:

Staff Member Carstens relayed there are no agenda items for the regularly scheduled LRPAC meeting on Wednesday, September 20, 2017.

Motion by Vincent, seconded by Darter to cancel the September 20th Long Range Planning Advisory Commission meeting. Motion carried by the following vote: Aye – Vincent, Wright, Darter and Pregler; Nay – None.

ADJOURNMENT: Motion by Vincent, seconded by Darter, to adjourn the September 12, 2017 Long Range Planning Advisory Commission meeting. Motion carried by the following vote: Aye – Vincent, Wright, Darter, and Pregler; Nay – None.

The meeting adjourned at 6:39 p.m.

Respectfully submitted,

Laura Carstens, Planning Services Manager

Adopted