

MINUTES OF HOUSING BOARD OF APPEALS

DATE: 16 January 2018

TIME: 4:30 p.m.

PLACE: Housing Conference Room, Historic Federal Building

Vice Chairperson Dave Young called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present:	David Young	Mary Gotz	Gil Spence
	Christoffer Lammer-Heindel		

Staff Present:	Ben Pothoff	Alex Rogan	Joe Kirk
	Robert Boge	Tami Ernster	

Oath of Office for Christoffer Lammer-Heindel and Mary Gotz

The oath of office was performed by Christoffer Lammer-Heindel and Mary Gotz.

Election of officers

David Young was elected as Chairperson. Mary Gotz was elected as Vice Chairperson.

Review and Certification of Minutes of 17 October 2017 Housing Board of Appeals Meeting

Christoffer Lammer-Heindel motioned to approve the minutes. David Young seconded. Motion passed 4-0.

Correspondence/Public Input

There was no correspondence or public input.

Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

Tom Smith, owner of 139 W 23rd Street is requesting a variance on the distance from a countertop to a wall.

Gil Spence asked for clarification on what the Board could approve as the ordinance possibly conflicts with the International Property Maintenance Code. Ben will check with the Legal Department and provide the clarification.

David Young motioned to approve the consent Agenda. Mary Gotz seconded. Motion passed 3-1 with Christoffer Lammer-Heindel abstaining.

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

New Business

CASE #1

David Jansen, owner of 1295/1297 Belmont Street, is requesting waiver of penalty fee for missed inspection.

This is a General Housing inspection.

Gil Spence moved to deny the request. Christoffer Lammer-Heindel seconded. Motion passed 4-0.

Old Business

Ben updated the disposition of past appeals.

Information Sharing

Ben shared an approved interpretation of window glass replacement with plexiglass and that inspectors will only allow plexiglass in storm doors, storm windows, attics and other non-inhabitable spaces.

Adjournment

Dave Young motioned to adjourn the meeting. Gil Spence seconded. Motion passed 4-0. The meeting was adjourned at 5:30 p.m.

Minutes prepared by:

Tami Ernster

Tami Ernster
Permit Clerk

Respectfully submitted:

Ben Pothoff

Ben Pothoff
Rental Licensing and Inspection Supervisor