

MINUTES OF HOUSING BOARD OF APPEALS

DATE: 20 March 2018

TIME: 4:30 p.m.

PLACE: Housing Conference Room, Historic Federal Building

Chairperson Dave Young called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present:	David Young	Mary Gotz	Gil Spence
	Christoffer Lammer-Heindel		Ron White

Staff Present:	Ben Pothoff	Alex Rogan	Joe Kirk
	Tami Ernster		

Public Present:	Nate Burks
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Review and Certification of Minutes of 16 January 2018 Housing Board of Appeals Meeting

Gil Spence motioned to approve the minutes. Christoffer Lammer-Heindel seconded. Motion passed 5-0.

Correspondence/Public Input

There was no correspondence or public input.

Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

Kyle Fitzgerald, owner of 733 Rose Street, is requesting an extension of time to May 26, 2018.

David Young motioned to approve the Consent Agenda. Christoffer Lammer-Heindel seconded. Motion passed 5-0.

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

New Business

There is no new business.

Old Business

Ben updated the disposition of past appeals.

Ben also updated the Board on the previous meeting's discussion of variances and modifications and the Board's authority. The Board has the authority to approve or deny an inspector's modifications recommended by the code official.

Information Sharing

Ben shared a draft of a potential tiered inspection program that the General Housing program is considering. Gil asked if the Board would be approving this before it is implemented. Ben responded that it is still currently in the draft stage. The draft will be reviewed by the City Attorney and she will provide guidance on the approval process.

Ben presented a 2017 year end review for the board.

Adjournment

Dave Young motioned to adjourn the meeting. Mary Gotz seconded. Motion passed 5-0. The meeting was adjourned at 5:30 p.m.

Minutes prepared by:


Tami Ernster

Permit Clerk

Respectfully submitted:


Ben Pothoff

Rental Licensing and Inspection Supervisor