

**City of Dubuque  
COMMISSION MEETING MINUTES**

**GOVERNMENTAL BODY:** Resilient Community Advisory Commission

**DATE:** November 1, 2018

**TIME:** 5:00 pm

**LOCATION:** Conference Room #1

City Hall Annex, 1300 Main St, Dubuque IA 52001

**MEMBERS PRESENT:** Dean Boles, Sara Booth, Carrie Lohrmann (joined at 5:15 pm), Laura Roussell, Leah Specht. Absent: Ben Darr, Steve Drahozal, Robin Kennicker,

**STAFF PRESENT:** Assistant City Manager Cori Burbach, Sustainable Community Coordinator Gina Bell

President Specht called the meeting to order at 5:03 p.m. Burbach confirmed that the meeting was in compliance with the Iowa Open Meeting Law.

Chair Specht administered the Oath of Office for new member Lalith Jayawickrama, and the Commission completed introductions.

**MINUTE APPROVAL:** With addition of a cut off sentence Boles motioned, and Roussel seconded, approval of the minutes from the October 4, 2018 meeting. The motion passed unanimously.

**SUSTAINABLE DUBUQUE COMMUNITY GRANTS:** Five grant applications were received. Subcommittee made recommendations to commission. After some discussion about scoring and clarifying questions about certain projects, the commissioners decided to vote individually on the projects listed on the recommendation. The votes were as follows:

Lincoln Elementary: 5-0-1 (Jayawickrama abstaining due to new membership for all); Dubuque Co. Energy District: 5-0-1; Dubuque Urban Farm: 4-1-1 (Boles no); It Takes a Village: 4-1-1 (Boles no). All recommended funding was approved, and the Commission recommendation will be forwarded to City Council.

Additionally, commissioners would like to revisit scoring and criteria for Sustainable Dubuque Grants and work on the process for future grant cycles. Commissioners also determined that all schools should remain eligible to apply individually instead of under the umbrella of DCSD.

**FLEET ANALYSIS PRESENTATION:** Burbach presented the 2018 AFLEET Analysis and the Commission discussed. The recommendations from the analysis will be used in future budgeting, fleet planning, and grant applications. High-level conclusions show that light duty vehicles show the most promise to be converted to plug-in electric, and larger vehicles show the most promise to be converted to BioCNG.

**2019 TIMELINE & MAJOR PROJECTS:** Burbach shared the timeline for 2019 and major projects for the upcoming calendar year for the Commission.

**OTHER INFORMATION – EMAIL ON POVERTY RATE & COLLEGE STUDENTS:** Commissioners discussed an article looking at Poverty Rates and college student populations in preparation for their work on the Poverty Alleviation plan.

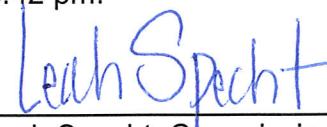
**PUBLIC COMMENT:** Paul Schultz presented his thoughts on the AFLEET study and recommended adding commissioner contact information to the City's website. Burbach noted that sharing of individual commissioner contact information is handled consistently across all City departments.

**COMMISSIONER REPORTS:** Boles reported that CDAC reviewed participation levels in the Stormwater & Refuse 50% Reduction program. Only 355 of 23900 customers have signed up with ~900 households eligible. Lohrmann noted that university research says more gas leakage is occurring than the numbers currently reported by the industry.

**NEXT MEETING:** The next commission meeting will occur on Thursday, December 6, 2018 at 5:00 pm. The location of the meeting is TBD, but will likely occur at the Intermodal Transportation Center, 950 Elm Street.

**ADJOURNMENT:** The Commission adjourned at 6:42 pm.

Minutes approved by:

  
Leah Specht, Commission Chair

Prepared by:

  
Gina Bell, Sustainable Community Coordinator